



**ASSISTANT DIRECTOR'S REPORT
July 13, 2018**

- As indicated in the responses to patron comments last month, a variety of email and phone text message notifications are now enabled for sending notices to patrons for a variety of billing and administrative tasks. This should reduce postage costs; even more so as we encourage more patrons to put their email addresses in our database.
- The long-backordered media cart for Quincy arrived finally and was assembled in time for use in a program. Parts were missing, but after an arduous experience with Amazon customer service, they have expedited shipping the missing pieces.
- I'd like to give a shout out to my team: Curtis has been busy figuring out and fixing some odd behavior with Windows 10 and deploying updates, and Angie has been doing an amazing job with her IT support and PR duties while managing a busy summer computer lab. I'm so thankful to have such a great team!
- I took a chunk of time off this past month, so I don't have too much to report. All is very well!

Submitted by John Rucker



- I participated in a Twitter chat regarding BDL going fine free. This was coordinated by MCLS (who assisted with our Strategic Plan) with myself and another Branch Manager from Tippecanoe County Public Library (IN). We both fielded questions regarding our libraries decision to go fine free, responses from the public, staff, and board, and if we would do anything differently. Librarians who attended could ask questions and engage with us as they explore the option of their libraries going fine free. This was the first time I had ever participated in anything like this and it was a great experience!
- Summer Reading Continues. I have been working on promoting and attending the multiple programs that are being held at all the branches. All of the staff involved in programming have done a tremendous job keeping the calendar packed full of quality programming. It has been so much fun to see the patron's excitement after attending an event!
- Three new employees have been added to BDL in the last month and half. The Sherwood, Alganssee, and Coldwater branches all have one new clerk. The three are working hard to learn the ropes and are doing great! It is a lot to have any new person jump right in but all three came in during our craziest time (Summer) and doing so well really highlights what huge potential they have at BDL.

Respectfully Submitted:
Kimberly Feltner



TEEN SERVICES LIBRARIAN REPORT July 2018

And just that quickly, the Summer Reading Program ends this week. It's mind boggling to think that we're in the home stretch of Teen SRP 2018, but we are and we have the pictures to prove it! June and July have been a whirlwind of non-stop programming and the Teen Services Department have been having a blast with it. We will be drawing names for prizes on Monday, July 23rd.

Pictured below are from the following Summer Reading Programs: "How To" – Look Yo' Best (Makeup and Contouring), Messy Science – Elephant Toothpaste & Film Cannister Rockets, and "Splatter Paint".



