

Board of Trustees Regular Meeting  
Coldwater Branch Library  
10 E. Chicago St., Coldwater MI 49036  
Monday, January 16, 2017  
5:30 pm

## AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call / Attendance**
4. **Election of Officers**
5. **Update Bank 2017 Committee Assignments**
6. **2017 Committee Assignments**

7. **Time for Public Comments**

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now and identify themselves for the record. Some questions may require research, in which case no answer may be available at this time.

8. **Consent Agenda (Items A-G)**

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A) BDL Regular Board Meeting Minutes: December 19, 2016  
Financial Statements: **Not available**
- B) Financial Reports: December 31, 2017  
Branch County Penal Fine Report: **Not available**
- C) Director's Report: January 16, 2017
- D) Assistant Director's Report:
- E) Branch Reports: December 2016
- F) Monthly Statistical Report: December 2016
- G) Publicity and Comments:

END OF CONSENT AGENDA

9. **Approval of the Agenda**

**10.Bills: December 1, 9 and December 23, 2016**

**11.Personnel Committee Meeting**

**Approval of Teen Services Librarian Job Description**

**Approval of Contract for Jessica Tefft as Teen Services Librarian**

**12.Director's 6-month Evaluation**

**13.Announcements**

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, February 21, 2017 at 5:30 pm in the meeting room of the Coldwater Branch Library.

**14.Additional Public Comments**

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now and identify themselves for the record. Some questions may require research, in which case no answer may be available at this time.

**15.Adjournment**

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
secretary@BranchDistrictLibrary.org