



**Coldwater Public
Library**

10 E. Chicago St. Coldwater MI 49036

CAROLE BOLTON, President
JAMES TROUST, VICE PRESIDENT
KELLI NANTZ, Secretary
LORI LOVEBERRY
RALPH STEVENS

Approved
March 14, 2016

Advisory Board Regular Meeting
10 E. Chicago St., Coldwater MI 49036
Monday, February 8, 2016
4:00 PM

MINUTES

President Bolton called the meeting of the Coldwater Public Library Board of Directors to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Attendance

Carole Bolton, CPL Board President; James Troust; Kelli Nantz; Lori Loveberry; John Rucker; Gina Horn; Bonnie Sherman

ABSENT

Ralph Stevens (excused)

Approval of the Agenda

Motion by Troust, supported by Nantz, to accept the CPL agenda as presented. Motion carried.

Approval of the Minutes

Motion by Troust, supported by Loveberry, to approve the minutes of January 11, 2016 as submitted. Motion carried.

CORRESPONDENCE

None

FINANCES

1. Listing of Revenues: January 2016
 2. Statement of Cash Flow: January 2016
- Tabled until the March meeting.

PENDING BUSINESS

1. Request: Sherman requests \$2,189.97 for 2 lateral file cabinets. **Motion made by Troust, supported by Loveberry, to approve the purchase of two lateral file cabinets from Kendrick's in the amount of \$2,189.97. Motion carried.**
2. Volunteer Luncheon: April 12th 11:30am - 1pm

NEW BUSINESS

1. Heritage Room Report: Sherman reported
 1. 34 visitors, 14 internet and 32 phone requests. Someone brought in a pinafore and bible that belonged to her grandmother. These items are what she was given when she left the orphanage in

Coldwater. Sherman will check into restoration of the pinafore and having it mounted and framed with the bible.

2. Director's Report: Rucker reported

1. Amnesty Month in December 2015: We forgave fines totaling \$1,863 on 996 items that were brought back, either lost or just overdue. In addition, we collected half-off fines from 458 additional people totaling \$889.07. To put that in perspective, the first 11 months of the year saw an average of 727 fine payment transactions made each month. December saw a combined 50% off and forgiveness total of 1454 transactions.
2. Programing at the Coldwater branch continues to be first-rate for both adults and children. Story time, Homeschool groups, craft time, after school groups, movies, games, book discussions, cultural exchanges and lectures for adults on a variety of topics. Kudos to Linda, Julia and Denise.
3. The State Aid Report is in. Funds should be dispersed starting June. Based upon the published stay budget numbers, we're expecting to receive about \$30,000.
4. We recently started a new service called NewsBank. Patrons will have access to newspapers from across the nation.
5. Sunday hours are starting to see some increasing patron numbers.
6. New computer reservation; patron printing from their personal devices and credit card service have been installed in 3 of our 6 branches, including the Coldwater branch.
7. 1 of 3 bids for a new Fire Alarm system have been received.
8. The Building Committee will be meeting with Jeff Budd from the City of Coldwater about the building lease.
9. The Director's Search resulted in 8 applications, two of which were deemed worthy of further examination by the search committee. Of these two, one moved out of state and the other candidate withdrew interest. The search firm will be at the BDL meeting next Monday to report and make recommendations for starting the process over.

PATRONS CONCERNS & COMMENTS

None

ADJOURNMENT

The meeting of the Coldwater Public Library Advisory board is adjourned at 4:43 p.m.

Respectfully submitted

Kelli Nantz
CPL Board Secretary

Gina Horn
Recording Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
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