

Board of Trustees Regular Meeting  
Bronson Branch Library  
207 N. Matteson St., Bronson, MI 49028  
Monday, November 16, 2015  
5:30 pm

## MINUTES

### 1. Call to Order

BDL President Erica Ewers called the meeting to order at 5:30 pm.

### 2. Pledge of Allegiance

### 3. Roll Call / Attendance

Board Members Present: Erica Ewers, Daniel Gordon, Benjamin Jewell, Marilyn Johnson, Susan Smith, Lewis Uhrig (arrived at 5:45 pm), Martha Watson.

Board Members Absent: None

Others Present: John Rucker, Lynnell Eash, Darlene Curtis, Lisa Wood and other members of the public.

### 4. Time for Public Comments

None.

### 5. Consent Agenda (Items A-N)

**Motion made by Watson, supported by Jewell, to approve the Consent Agenda as written and place the items within on file. Motion carried.**

A) BDL Regular Board Meeting Minutes: October 19, 2015

B) CPL Regular Board Meeting Minutes: October 5, 2015

C) Financial Statements: October 2015

D) Branch County Penal Fine Report: October 2015

E) Director's Report: November 12, 2015

F) Branch Reports: November 5, 2015

G) Coldwater Kids' Place Report: November 2015

H) Coldwater Adult Programming Report: November 2015

I) Systems Librarian Report\*: November 12, 2015

\* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

J) Monthly Statistical Report: October 2015

K) Book Budget: October 2015

L) Capital Projects: October 2015

M) Newspaper Coverage: November 2015

N) Patron Comments: November 2015

END OF CONSENT AGENDA

6. **Approval of the Agenda**  
**Motion made by Gordon, supported by Watson, to approve the Agenda as written. Motion carried.**
7. **Final Reading of the 2016 Operating Budget**  
**Motion by Gordon, supported by Jewell, to Close Public Hearing.**  
**Motion by Watson, supported by Gordon, to approved the 2016 Operating Budget as presented. Motion carried.**
8. **Truth in Taxation Hearing: Motion by Ewers, supported by Watson, approve up to the maximum allowable millage not to exceed the 2015 rates. Motion carried.**
9. **Bills: October 1, October 2, October 16 and October 30, 2015**  
**Motion made by Gordon, supported by Jewell, to approve the bills of October 1, October 2, October 16 and October 30, 2015. Motion carried.**
10. **Capital Requests: November 12, 2015**  
**Motion by Jewell, supported by Watson to approve the Quincy Capital expenditure of \$500 floor mats from Kendrick Stationers. Motion carried.**  
**Motion made by Jewell, supported by Johnson, to approve the Coldwater Capital expenditure for 2 hand sanitizer pedestals with refills for public use for a total of \$195 and \$900 for TV replacement, if it can not be repaired. Motion carried.**
11. **Report from this month's host branch: Eash**
  - A) A new clerk, Steve Watson will be here tomorrow. He was a teacher and has been involved with teens. We are excited to have him with us.
  - B) Kaitlyn Swartz will be starting in January.
  - C) Jessie Clark and Chris Kimberlin have been here to help out and are much appreciated.
  - D) Monica Carpenter has been doing book discussions.
  - E) The Get Crafty Programs have been going well. We have another pallet class this week. It has brought in people that we have never seen in the library.
  - F) Movie marathon Saturday started at 4pm and ended at midnight, we had popcorn and pizza. This Friday we will be showing *Inside out*.
  - G) New copy machine from the Solutions of Southwest Michigan was donated.  
Placed on file.
12. **BDL Closing Dates: Motion by Gordon, supported by Smith, to approve the 2016 BDL Closing Dates.**
13. **Policy Review: VI.C.2 states:**
  2. **Pay rate during probation**  
Probationary employees shall receive ninety percent of the scheduled wages for the classification in which they are working.

After consultation with the personnel committee, I propose that we either strike VI.C.2 or change it to:

## 2. Pay rate during probation

Probationary employees shall receive 100 percent of the scheduled wages for the classification in which they are working.

**Motion made by Martha, supported by Jewell, to remove the paragraph from the manual.**

**Motion carried.**

**14. Director Search Committee Schedule:** Watson reports that the consultants will be meeting with the Search Committee, with the Interim Director, take a two-day tour of the branches. A Special meeting of the CPL Board and BDL Special meeting on Wednesday. They will be meeting with the Staff on Thursday, the Friends Meeting will follow and a wrap up with the Search Committee.

## 15. Announcements

The next scheduled special meeting of the Branch District Library Board of Trustees will be held Wednesday, November 18, 2015, at 5:30 pm in the meeting room of the Coldwater Branch Library.

The next scheduled regular meeting of the Branch District Library Board of Trustees will be held Monday, December 21, 2015, at 5:30 pm in the meeting room of the Coldwater Branch Library.

**16. Additional Public Comments:** **Watson** was asked about the interview for the Interim Director position. She reported that they had interviewed one person but decided that it wasn't a good fit. **Eash** wanted the Township Board to know how much the library appreciates being able to use their meeting space for programs and asked people in the Crafting Class to let the Township people know, noting that not all of the townships are as generous and supportive as the Bronson Township. Notes of appreciation were posted several times on social media.

## 17. Adjournment

**Motion to adjourn made by Jewell, supported by Gordon. Meeting adjourned at 6:08 pm.**

Respectfully Submitted,



Marilyn Johnson  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036

(517) 278-2341

secretary@BranchDistrictLibrary.org