



**Coldwater Public
Library**

10 E. Chicago St. Coldwater MI 49036

CAROLE BOLTON, President
KELLI NANTZ, Secretary
LORI LOVEBERRY
RALPH STEVENS
JAMES TROUST

Approved June 8, 2015

Advisory Board Regular Meeting
10 E. Chicago St., Coldwater MI 49036
Monday, May 11, 2015
4:00 PM

Minutes

President Bolton called the meeting of the Coldwater Public Library Board of Directors to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Attendance

Carole Bolton, CPL Board President; James Troust; Ralph Stevens; Kelli Nantz; Lori Loveberry; Bonnie Sherman; Evette Atkin; Gina Horn.

ABSENT

None

Approval of the Agenda

Motion by Troust, supported by Stevens, to accept the CPL agenda as presented. Motion carried.

Approval of the Minutes

Motion by Troust, supported by Loveberry, to approve the minutes of April 13, 2015 as submitted. Motion carried.

CORRESPONDENCE

None

FINANCES

1. Listing of Revenues: April 2015
2. Statement of Cash Flow: April 2015 **Motion by Troust, supported by Loveberry, to accept the listing of revenues and statement of cash flow. Motion carried.**

PENDING BUSINESS

1. Holbrook Heritage Room Aide: **Motion by Nantz, supported by Troust to ask the BDL board to pay the Holbrook Heritage Room Aide's wages in the 2016 budget. Motion carried.**

NEW BUSINESS

1. Heritage Room Report: Sherman reports
 1. We had 40 visitors to the Holbrook Heritage Room in the month of April and 4 requests by phone.
 2. We have been assisting a gentleman that is writing a book about Tibbits. He is from Ann Arbor but comes to the Holbrook Heritage Room to do his research.
2. Director's Report: Atkin reports

1. We are currently charging patrons .50 per page for copies in the Heritage room. The BDL charges patrons .15 a page for the same black and white copies. The actual price to make copies is between .04 and .07 per page. Currently we have patrons taking pictures with their cell phones instead of paying .50 per page for copies. **Motion made by Troust, supported by Nantz to change the price of copies from .50 per page to .15 per page. 4 yes, 1 nay. Motion carried.**
2. The surveillance system is coming along. We currently have 30 of 34 cameras running. We are trying to schedule both the electricians and elevator repairmen to be here at the same time.
3. Ms. Rosenberg has been volunteering in the Holbrook Heritage Room doing a digitization project for us. She has been scanning photos and documents of homes in Coldwater so these files can be accessed by the public. After Ms. Rosenberg scans the files, they are then handed over to the Director to be uploaded into the library archives. They are not yet published, as we are only in the beginning stages of this project. We hope to have them available to the public soon.
4. The Coldwater Branch lease agreement is up in 2016. We need to notify the City of Coldwater a year in advance of any changes we would like on the lease agreement. The Building Committee will be working on this.

PATRONS CONCERNS & COMMENTS

None

ADJOURNMENT

The meeting of the Coldwater Public Library Advisory board is adjourned at 4:50 p.m.

Respectfully submitted



Kelli Nantz
CPL Board Secretary

Gina Horn
Recording Secretary

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