



# Estep Accounting Service, Inc.

*"Problem solving, the EASI way."*

22431 P Drive South • Homer, Michigan 49245

Phone/Fax 517-568-4369

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JERILYN ESTEP  
JAN BURRITT

TAX CONSULTATION AND PREPARATION  
GENERAL ACCOUNTING SERVICES

August 26, 2013

Dear Sirs or Madam

We are in receipt of your recent request for a bid for our accounting services. At this time we are not taking on any new clients.

Thank you for the opportunity to respond to your request.

Respectfully,

A handwritten signature in cursive script that reads "Jan Burritt". The signature is written in black ink and is positioned above the printed name.

Jan Burritt  
Office Manager