



- May 28 was our new Youth Services Coordinator, Julia Littlely's first day. She is learning quickly and is working very well with our other Youth Services Coordinator, Linda Dull.
- On May 29, we had a meeting with the Coldwater planning consultants. This meeting was attended by myself, John and a few members of the board.
- On June 5, I spent a few hours at the Quincy Branch to see how things were going there and to work on the floor plan for our emergency procedures.
- June 5 was the last day of our employee [REDACTED] who has retired.
- On June 6, I met with Martha regarding employee contracts and pay scales. She previously asked me to request information from other libraries regarding their pay scales. Two of the libraries sent me this information.
- On June 11, a story regarding the library's lead paint issue aired on WWMT Channel 3. This story was misleading and gave incorrect information even though the information given to them by Dorothy was factual. I have posted a correction to the library website, our Facebook page and have contacted the local media. I have also provided staff with "talking points". We are receiving numerous questions regarding the news segment by patrons and community members who were misled by the story.
- On June 14, [REDACTED] submitted her two weeks notice. This is our staff member who has been on partial unemployment. Her last was June 29.
- On July 3, I taught an origami program to teens. We had five attendees and it went very well.
- On July 9, several members of the board, John and myself had a meeting with Jeff Budd and Tom Kramer.
- Only July 10, we held the first Millage Committee meeting.
- On July 24, I am meeting with Tim Minor from Branch County Emergency Management. We will be visiting each branch to go over emergency procedures.
- I continue to work on the emergency procedures manual. We now have floor plans for every branch!
- I am still working on the Circulation Policies document. This will be completed in the next few weeks.
- Our Adult programming continues to thrive. Recent programs include: Dr. Edward Bolton on 18th Century Medicine, Couponing Smarter, Michigan Search and Rescue, Mark Rothman, a writer from Happy days and a program on Alternative Therapy for Chronic Disorders. Attendance continues to be high and new participants come almost every time!
- Summer Reading has been amazing this summer! On Wednesday July 10, we had at last count approximately 120 people attend our program by the Coldwater Garden Club.
- BDL will have a booth at this year's Branch County Fair. This is an excellent, low-cost way for the library to raise awareness of library services within the community.
- We received a letter from the Secretary of State informing us of a new partnership between libraries and the Secretary of State, ExpressSos Connect – Libraries. We have been provided with table tents giving information on the SoS Online services and have been provided with a video and other tools to help get things started.

Respectfully Submitted,

Evette M. Jackson