



- Our Coldwater Branch Energy Project is scheduled to be completed by October 1<sup>st</sup>. As of this time, all that remains is for Aker to finish setting up the control systems and training us on their use, as well as a little pipe insulation. The sealing of the windows still needs to be done by Aker's subcontractor. Last week Aker told me that their part should be done this week. As soon as everything is done, I'll contact our contact at the city for inspection and invite the building committee over to inspect things before we release the final 10% we've been retaining.
- Brussee/Brady has begun brick repair on the east wall of the 1886 section of our Coldwater Branch. For the safety of the workers on their scaffolding, the county has agreed to let us block the driveway for the expected two-week duration of this project. We were disappointed to learn that the paint samples taken by the contractors tested positive for lead. The contractors will be following strict EPA guidelines for lead paint abatement. All of their safety measures are being documented in writing and pictures, all of which the library is reviewing.



As a reminder, the goals of this project are to repair the damaged bricks on the east side of the 1886 building, repaint after the repairs, and get an accurate estimate for repairing the rest of the building.

- Technology Committee members—Phil Anderson, Bonnie Frick, Georgann Reppert—please see me after the Board meeting to schedule a committee meeting. We missed last year, so I'd like to make sure and give you the overview of our current state of things and future plans.
- One of Evette's new priorities was to have a more personal response when it comes to email. To this end, I made some major changes to our email system. All staff now have personal private email accounts. All the old non-personalized email addresses that may be in your address book will still work, however most of them now go to departments. For example, the Automation email address now reaches everyone who works in the Automation department; the Bronson email address now reaches everyone who works in Bronson. Replies to people emailing us will then now come from a single person's personalized address. If you want to email privately any individual on staff, you'll need to use the new addresses.

In addition to this, I have created a number of addition group email lists for our convenience. For example, you will now be able to send mail to a single address and reach the entire board, or a particular committee, or the library Friends, or all library staff.

To see a full list of these new emails and group lists, please log into our staff web site, <http://staff.BranchDistrictLibrary.org> and click on "BDL Directory" under the "Staff Items" menu at the top left side of the page.

Respectfully submitted,

*John C. Rucker*