

**Board of Trustees Regular Meeting
Coldwater Branch Library
10 E. Chicago St. Coldwater MI 49036
Conducted In-Person and Virtually on Zoom/YouTube due to the Coronavirus
Monday, June 21, 2021
5:30 pm**

MINUTES

1. **Call to Order**
BDL President Ben Jewell, called the meeting to order at 5:30 pm.
2. **Pledge of Allegiance**
3. **Roll Call / Attendance**
Board Members Present: Ben Jewell, attending in person from Coldwater, MI; Martha Watson, attending virtually from Coldwater, MI; Susan Brooks, attending in person from Coldwater, MI; and Karen Smith, attending in person from Coldwater, MI.
Board Members Absent/Excused: Tom Lowande and Sue Smith
Others Present in Person or via Zoom: John Rucker, Kimberly Feltner, Lisa Wood, Traci Counterman, and Ashley McCall. There were also four people watching anonymously via YouTube.
4. **Time for Public Comments.** No public comments were made.
5. **Consent Agenda (Items A-H)**
Motion by Martha Watson, supported by Kim Langworthy, to approve the Consent Agenda and place the items within on file. By roll call vote, the motion carried unanimously.
 - A) BDL Regular Meeting Minutes: May 17, 2021
 - B) Bills: May 2021
 - C) Financial Statements: May 2021
 - D) Branch County Penal Fine Report: April 2021
 - E) Management Reports: June 18, 2021
 - F) Branch Reports: June 18, 2021
 - G) Monthly Statistical Report: May 2021
 - H) Publicity and Comments: June 18, 2021
6. **Approval of the Agenda**
Motion by Kim Langworthy, supported by Karen Smith, to approve the agenda as presented. By roll call vote, the motion carried unanimously.
7. **2022 Millage Rate**
For the first time in a number of years the BDL is subject to a millage reduction due to the Headlee Amendment so the maximum we can levy in 2022 is 1.1012 mills. Director Rucker recommends that we

levy the maximum allowed. Motion by Martha Watson, supported by Karen Smith, to approve the Director's request to report to the County and other entities that the BDL will levy 1.1012 mills in 2022. By roll call vote, the motion carried unanimously.

8. **COVID-19 Policy Update** This was an informational item and no action was taken.
Director Rucker reported on the changes that have been made to the *COVID-19 Response and Reopening Policy* to conform with the latest MDHHS and MIOSHA orders and well as guidance from the CDC. In general, the BDL (all branches) will be back to business as usual as of Tuesday, June 22, 2021 except for some things that are still required to comply with MIOSHA Covid-related rules which are still in effect for the time being.
9. **Branch Manager Update: Traci Counterman, Sherwood Branch Manager**
This was an informational item and no action was taken.
10. **RFID Update** This was an informational item and no action was taken. Assistant Director Kimberly Feltner reported that the RFID Project was completed by the anticipated June 1st deadline by all branches except Coldwater. She expects that Coldwater's work will be completed within the next 3 weeks or so.
11. **Announcements**
The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held in person on Monday, July 19, 2021, at 5:30 at the Coldwater Branch. **Connection details will be posted on the library website if necessary.**
12. **Additional Public Comments** – None.
13. **Adjournment**
Motion by Karen Smith, supported by Kim Langworthy, to adjourn the meeting. By roll call vote, the motion carried unanimously. The meeting was adjourned at 6 pm.

Respectfully Submitted,



Martha J. Watson
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

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