



BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
KIMBERLY LANGWORTHY, Secretary, County-at-Large
SUSAN BROOKS, Trustee, County-at-Large
ROBERT HOSTETLER, Trustee, City of Coldwater
JOSEPH LYNCH, Trustee, Union Twp.
KAREN SMITH, Trustee, Bronson Twp.

Board of Trustees Regular Meeting
Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036
Monday, December 18, 2023, 5:30pm

MINUTES

APPROVED
1/15/2024

1. Call to Order

BDL President Benjamin Jewell called the meeting to order at 5:32 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Trustees Present: Benjamin Jewell, Susan Smith, Kimberly Langworthy, Susan Brooks, Robert Hostetler, Joseph Lynch, Karen Smith

Trustees Absent: none.

Others Present: John Rucker, Kimberly Feltner, Jessica Tefft

4. Consent Agenda

Motion by Susan Brooks, supported by Joseph Lynch, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: November 20, 2023
- B. Bills: November 2023
- C. Financial Statements: November 2023
- D. Branch County Penal Fine Report: October 2023
- E. Management Reports: December 14, 2023
- F. Branch Reports: December 14, 2023
- G. Monthly Statistical Report: November 2023
- H. Publicity and Comments: December 14, 2023

5. Approval of the Agenda

Motion by Kimberly Langworthy supported by Joseph Lynch, to approve the Agenda with the addition of item 6A, Bookmobile update. Motion carried.

6. Purchasing Request

Vendor quotes were anticipated prior to tonight's meeting but were not received in time. No action needed.

A. Bookmobile update

John shared pictures of the exterior and interior of the bookmobile. The vehicle was built in Sturgis by team members who live in the Branch County area and is now Matthews Specialty Vehicles, Inc. in North Carolina to be upfitted. The charging station has also been installed.



BDL ADMINISTRATIVE OFFICES

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BDL will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities upon one week's notice by writing or calling the BDL Administrative Offices.

7. Announcements

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, January 15, 2024, at 5:30 pm in the meeting room of the Coldwater Branch Library.

8. Public Comments - Sue Smith wanted to point out the picture in the Quincy Branch report as her grandson and nieces and nephews are all pictured with Santa and Mrs. Claus!

9. Adjournment

Motion by Karen Smith, supported by Susan Brooks, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:46 pm.

Respectfully Submitted,



Kimberly S. Langworthy
BDL Board Secretary