



BENJAMIN JEWELL, President, City of Coldwater  
SUSAN SMITH, Vice President, Quincy Twp.  
KIMBERLY LANGWORTHY, Secretary, County-at-Large  
SUSAN BROOKS, Trustee, County-at-Large  
ROBERT HOSTETLER, Trustee, City of Coldwater  
JOSEPH LYNCH, Trustee, Union Twp.  
KAREN SMITH, Trustee, Bronson Twp.

**Board of Trustees Regular Meeting**  
**Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036**  
**Monday, November 20, 2023, 5:30pm**

**MINUTES**

**APPROVED**  
**DECEMBER 18, 2023**

**1. Call to Order**

BDL President Benjamin Jewell called the meeting to order at 5:31 pm.

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

Trustees Present: Benjamin Jewell, Susan Smith, Susan Brooks, Robert Hostetler, Joseph Lynch, Karen Smith

Trustees Absent: Kimberly Langworthy (excused).

Others Present: John Rucker, Kimberly Feltner, Jessica Tefft

**4. Consent Agenda**

Motion by Karen Smith, supported by Susan Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: October 16, 2023
- B. Bills: October 2023
- C. Financial Statements: October 2023
- D. Branch County Penal Fine Report: September 2023
- E. Management Reports: November 16, 2023
- F. Branch Reports: November 16, 2023
- G. Monthly Statistical Report: October 2023
- H. Publicity and Comments: November 16, 2023

**5. Approval of the Agenda**

Motion by Susan Brooks supported by Karen Smith, to approve the Agenda as submitted. Motion carried.

**6. Agenda Item**

Motion by Karen Smith supported by Susan Smith, to approve the 2024 Special Revenues Budget. Motion carried.

Motion by Karen Smith supported by Susan Smith, to approve the 2024 Operating Budget. Motion carried.

**7. Announcements**

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, December 18, 2023, at 5:30 pm in the meeting room of the Coldwater Branch Library.



**BDL ADMINISTRATIVE OFFICES**

10 E. Chicago St., Coldwater MI 49036  
Tel.: 517-278-2341 • Fax: 517-278-2342  
info@BranchDistrictLibrary.org

*BDL will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities upon one week's notice by writing or calling the BDL Administrative Offices.*

**8. Public Comments** - None.

**9. Adjournment**

Motion by Karen Smith, supported by Susan Smith, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:44 pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kimberly S. Langworthy". The signature is written in a cursive style with a large, prominent initial "K".

Kimberly S. Langworthy  
BDL Board Secretary