



BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
KIMBERLY LANGWORTHY, Secretary, County-at-Large
SUSAN BROOKS, Trustee, County-at-Large
ROBERT HOSTETLER, Trustee, City of Coldwater
KAREN SMITH, Trustee, Bronson Twp.
[VACANT], Trustee, Union Twp.

Board of Trustees Special Meeting
(rescheduled from April 18, 2022 due to lack of quorum)
Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036
Monday, May 2, 2022, 5:30pm

MINUTES

APPROVED
MAY 16, 2022

1. Call to Order

BDL Secretary Kimberly Langworthy called the meeting to order at 5:32 pm.

2. Pledge of Allegiance

3. Roll Call /Attendance

Trustees Present: Kimberly Langworthy, Susan Brooks, Karen Smith and Robert Hostetler

Trustees Absent: Benjamin Jewell and Susan Smith (excused)

Others Present: Kimberly Feltner, Christina Holibaugh, Cheryl Lawrence and John Rucker

4. Time for Public Comments - None.

5. Consent Agenda (Items A-H)

Motion by Karen Smith, supported by Susan Brooks, to approve the Consent Agenda and place the items within it on file. Motion carried.

A. BDL Regular Board Meeting Minutes: March 21, 2022

B. Bills: March 2022

C. Financial Statements: March 2022

D. Branch County Penal Fine Report: February 2022

E. Management Reports: April 15, 2022

F. Branch Reports: April 15, 2022

G. Monthly Statistical Report: March 2022

H. Publicity and Comments: April 15, 2022

6. Approval of the Agenda

Motion by Karen Smith supported by Susan Brooks, to approve the Agenda as submitted. Motion carried.

7. Director's Evaluation

Motion by Karen Smith supported by Susan Brooks, to table this agenda item until the next regularly scheduled meeting. Motion carried.

8. Bookmobile

Information and quotes were provided by the Director regarding the library's possible purchase of a



BDL ADMINISTRATIVE OFFICES

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custom made vehicle for a mobile library. This purchase, if approved, would support goal 4 of the library's Strategic Plan. The quotes presented were for a 20ft. Ford by Matthews for \$379,130 and a 26ft. Freightliner by TechOps for \$499,291.52. The budget amount for this project was \$200,000. There is an additional \$191,000 in the fund balance as well as around \$54,000 that was saved on the Coldwater Branch painting project. Motion by Karen Smith supported by Susan Brooks, to approve up to \$450,000 for the purchase of the Matthews 20ft. Ford custom vehicle for the purpose of a mobile library. Motion carried.

9. Report from this month's host branch: Coldwater Branch Manager Christina Holibaugh

Christina updated the Board on recent happenings at the Coldwater Branch including a poetry contest and staycation beach party. Spring cleaning and outdoor Earth Day cleanup were also completed. Staff is gearing up for Summer Reading program kickoff on June 2nd.

10. Announcements

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, May 16, 2022, at 5:30 pm at the Lucille E. Dearth Union Twp. Branch Library.

11. Additional Public Comments - Kimberly Feltner referenced openings at both Alganssee and Union City branches, asking that if anyone was aware of possible applicants to have them apply as soon as possible.

12. Adjournment

Motion by Karen Smith, supported by Susan Brooks, to adjourn the meeting. Motion carried. The meeting was adjourned at 6:29 pm.

Respectfully Submitted,



Kimberly S. Langworthy
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the BDL Administrative Offices.