

Approved  
10/21/2019

Board of Trustees Regular Meeting  
Branch District Library – Union Township Branch  
195 N Broadway Street, Union City, MI 49094  
Monday, September 16, 2019  
5:30 pm

## MINUTES

**2. Call to Order**

BDL President Ben Jewell, called the meeting to order at 5:30 pm.

**3. Pledge of Allegiance**

**4. Roll Call / Attendance**

Board Members Present: Ben Jewell, Tom Lowande, Sue Smith, and Kim Langworthy.

Board Members Absent/Excused: Martha Watson (excused), Susan Brooks (excused), Karen Smith (excused)

Others Present: John Rucker, Kimberly Feltner, Jessica Tefft, Ashley McCall, Judy Gottschalk, and a member of the public

**5. Time for Public Comments.** None.

**6. Consent Agenda (Items A-I)**

Motion by Tom Lowande, supported by Kim Langworthy, to approve the Consent Agenda and place the items within on file. Motion carried.

A) BDL Regular Meeting Minutes: August 19, 2019

B) Bills: August 2019

C) Financial Statements: August 2019

D) Branch County Penal Fine Report: July 2019

E) Branch County Penal Fine Report: August 2019

F) Administrative Reports: September 2019

G) Branch Reports: September 2019

H) Monthly Statistical Report: August 2019

I) Publicity and Comments: September 2019

**7. Approval of the Agenda**

Motion by Kim Langworthy, supported by Sue Smith, to approve the Agenda with the addition of Item 8A, Lighting at the Union Township Branch. Motion carried.

**8. LibraryOne Card Proposal**

This is a library card with limited privileges that will be offered to all students without the need for parental approval. The library will assume responsibility for the risk of loss of materials under this program. Also, staff proposed amending the library card policy to offer the same benefits to homeschool teachers that we currently offer to teachers in our school systems.

Motion by Tom Lowande, supported by Sue Smith, to approve the proposal including the proposed amendments to the Library Card Policy. Motion carried.

**8A. Lighting at the Union Township Branch**

There is a need for night lighting at this branch for security purposes. There have been several minor vandalism events recently. There is lighting, but the township supervisor has kept the lights off at night despite repeated requests from the branch manager. It was generally agreed that the Library Director would talk to the township supervisor.

**8B. Report from the Host Branch – Union Township Branch Manager**

This was an informational item and no action was taken.

**9. Announcements**

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, October 21, 2019, at 5:30 pm, in the Coldwater Branch meeting room.

**10. Additional Public Comments** – Assistant Director Kimberly Feltner reminded everyone that September

is library card sign-up month. Sue Smith reported that there is night lighting on all 4 sides of the Quincy Branch. Coldwater Family Fright Night events on October 19<sup>th</sup>: 4-7 pm for activities for children, and 8-10 pm for a visit from the ghosthunters for teens and adults.

**11. Adjournment**

Motion by Tom Lowande, supported by Sue Smith, to adjourn the meeting. Motion carried.

Respectfully Submitted,



Martha J. Watson  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
info@BranchDistrictLibrary.org