

Board of Trustees Regular Meeting
Coldwater Branch Library
10 E. Chicago St., Coldwater MI 49036
Monday, January 12, 2015
5:30 pm

MINUTES

1. Call to Order

BDL Director, Evette Atkin called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Board Members Present: Erica Ewers, Sue Smith, Daniel Gordon, Marilyn Johnson, Lewis Uhrig, Martha Watson.

Absent: Benjamin Jewell (excused)

Others Present: Evette Atkin, John Rucker, Jeanne Berg, Lynnel Eash, Gina Horn

4. Introductions/Welcome to New Board Members

 Welcome Sue Smith to the board.

5. Election of Officers:

 Atkins opens for nominations for Board President. **Watson nominates Ewers for BDL Board President, supported by Johnson. Motion carried**

Atkins turns the meeting over to BDL Board President Ewers. Ewers calls for nominations for Vice President. **Watson nominates Jewell for Vice President, supported by Uhrig. Motion carried.** Ewers asks for nominations for Secretary. **Watson nominates Johnson for secretary, supported by Uhrig. Motion carried. Motion by Uhrig, supported by Gordon, to have Bonnie Frick and Martha Watson removed as signer on library bank accounts and to have the new BDL President, Erica Ewers and Secretary, Marilyn Johnson added as signers on bank accounts after the 2014 audit.**

6. 2015 Committee Assignments:

Motion by Gordon, supported by Watson to approve to dissolve the Ad-Hoc Millage Committee and approve the 2015 Committee Assignments as specified below. Motion carried.

- **Building Committee:** Louie Uhrig, Erica Ewers, Daniel Gordon, Carole Bolton.
- **Children's Services Committee:** Erica Ewers, Marilyn Johnson, Sue Smith.
- **Finance Committee:** Daniel Gordon, Benjamin Jewell, Erica Ewers.
- **Personnel Committee:** Benjamin Jewell, Martha Watson, Marilyn Johnson.
- **Technology Committee:** Sue Smith, Martha Watson, Daniel Gordon.

7. Time for Public Comments

None.

8. Consent Agenda (Items A-N)

Motion made by Uhrig, supported by Watson, to approve the Consent Agenda as written and place the items within on file. Motion carried.

A) BDL Regular Board Meeting Minutes: December 15, 2014

B) CPL Regular Board Meeting Minutes: December 8, 2014

C) Financial Statements: Not available

D) Branch County Penal Fine Report: Not available

E) Branch Reports: December 2014

F) Coldwater Kids' Place Report: January 2015

G) Coldwater Adult Programming Report: December 2014

H) Systems Librarian Report*: January 8, 2014

* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

I) Monthly Statistical Report: December 2014

J) Book Budget: December 2014

K) Capital Projects: Not available

L) Utility Comparison

M) Newspaper Coverage: December 2014

N) Patron Comments: December 2014

END OF CONSENT AGENDA

9. Approval of the Agenda

Motion made by Watson, supported by Gordon, to approve the Agenda as written. Motion carried.

10. Bills: December 26, 2014 and January 9, 2015

Motion made by Watson, supported by Uhrig, to approve the bills of December 26, 2014 and January 9, 2015. Motion carried.

11. Capital Requests: January 8, 2015 Union Capital Request

Motion made by Watson, supported by Gordon, to approve 1 Wall mounted Magazine display for \$159.99 plus shipping & handling, 1 Wall mounted Literature display \$109.99 plus shipping and handling. For a total of \$269.98 plus S&H. Motion carried.

12. Director's Report: January 9, 2015

Placed on file.

13. Announcements

Technology Committee will meet on Friday, January 16th at 3pm. Horn will be setting up a Personnel Committee meeting for earlier in the day on Friday, January 16th. The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, February 16, 2015 at 5:30 pm in the meeting room of the Coldwater Branch Library.

14. Additional Public Comments

None.

15. Adjournment

Motion by Gordon, supported by Johnson, to adjourn the meeting. Meeting adjourned at 6:06 pm.

Respectfully Submitted,

A handwritten signature in dark ink, reading "Marilyn R. Johnson". The signature is written in a cursive style with a long horizontal line extending to the right.

**Marilyn Johnson
BDL Board Secretary**

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org