

Board of Trustees Regular Meeting  
Lucille E. Dearth Union Twp. Branch  
195 N. Broadway St., Union City, MI 49094  
Monday, November 24, 2014  
5:30 pm

## MINUTES

### 1. Call to Order

BDL President Martha Watson called the meeting to order at 5:30 pm.

### 2. Pledge of Allegiance

### 3. Roll Call / Attendance

Board Members Present: Erica Ewers, Bonnie Frick, Daniel Gordon, Benjamin Jewell, Marilyn Johnson, Lewis Uhrig, Martha Watson.

Absent: None

Others Present: Evette Atkin, Gina Horn, Judy Gottschalk, John Rucker, Jeanne Berg, Lynnell Eash, Lisa Wood.

### 4. Time for Public Comments

Judy Gottschalk: we welcome the Library Board and visitors to Union City Branch.

### 5. Consent Agenda (Items A-M)

Motion made by Frick, supported by Ewers, to approve the Consent Agenda as written and place the items within on file. Motion carried.

A) BDL Regular Board Meeting Minutes: October 20, 2014

B) CPL Regular Board Meeting Minutes: October 13, 2014

C) Financial Statements: October 2014

D) Branch County Penal Fine Report: October 2014

E) Branch Reports: October 2014

F) Coldwater Kids' Place Report: November 7, 2014

G) Coldwater Adult Programming Report:

H) Systems Librarian Report\*: November 14, 2014

\* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

I) Monthly Statistical Report: October 2014

J) Book Budget: October 2014

K) Capital Projects: October 2014

L) Newspaper Coverage: November 14, 2014

M) Patron Comments: November 2014

END OF CONSENT AGENDA

**6. Approval of the Agenda**

Motion made by Gordon, supported by Johnson, to approve the Agenda with the addition of the Capital request for Bronson Branch. Motion carried.

**7. Final Reading of the 2015 Operating Budget**

Motion made by Gordon, supported by Uhrig, to approve the 2015 operating budget.

**8. Bronson Branch Capital Request**

Motion by Ewers, supported by Gordon, to approve Bronson's Capital request to convert T-12 ballasts and bulbs to T-8 ballasts and bulbs in 20 4-foot fluorescent fixtures; Ludwick Electric \$1,120.00 to do the work, with the Friends, Township and Advisory Board each agreeing to pay  $\frac{1}{4}$  of the total cost, leaving the remanding  $\frac{1}{4}$  of the cost, which is \$280.00 to be paid out of Bronson Capital Funds. Motion carried.

**9. 2015 Library Closing Dates**

Motion by Uhrig, supported by Frick, to approve library closing dates for 2015.

**10. Bills: October 31, November 1, and November 14, 2014**

Motion made by Ewers, supported by Johnson, to approve the bills of October 31, November 1, and November 14, 2014. Motion carried.

**11. Community Foundation Temporary Fund**

Motion by Frick, supported by Gordon, to join the Community Foundation for the purpose of fixing the front entrance and to include this in the annual donation letter an option for people to donate to it. 6 ayes, 1 nay. Motion carried.

**12. Annual Donation Letter**

Motion made by Gordon, supported by Ewers, to use the annual letter to thank our local community for their support of the millage and give a list of options so they can donate if they choose. Motion carried. Motion made by Watson, supported by Frick to have the CPL & BDL Board Presidents approve and sign the annual letter, without waiting until the December board meeting for approval. Motion carried.

**13. Report from This Month's Host Branch****Lucille E. Dearth Union Twp. Branch Union Twp. Manager Gottschalk:**

It has been busy and I have enjoyed every moment. For the month of October, we had 39 enter Pinewood Derby, which was held during Union City's Heritage Days. We had a *Fancy Nancy/Pirate Party*. Rhonda Gottschalk did a craft with the little girls. The boys made a treasure chest with Melinda Olmstead. We also had parents reading to kids, and a treasure hunt at the library. Over the past few months we have had over 100 patrons every day. We held a Book Wreath class with over 10 adults. For December we are having Breakfast with Santa and have 160 people signed up. We are working with Community Unlimited and reading to the children in their 4 year old program.

**14. Hiring Professional Staff**

The board agreed to Atkin's proposal of letting the Director and administrative staff pick those candidates who are qualified and do the interviews, consulting with the Personnel Committee for approval.

**15. Director's Report: November 14, 2014**

Placed on file.

**16. Announcements**

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, December 15, 2014, at 5:30 pm in the meeting room of the Coldwater Branch Library.

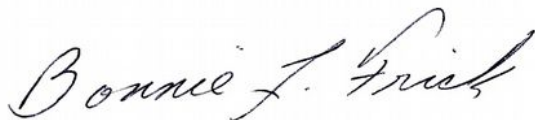
**17. Additional Public Comments**

John Rucker: Today we opened the online registration for the Library Holiday Train, which was sold out in a little more than an hour.

**18. Adjournment**

Motion by Johnson, supported by Gordon, to adjourn the meeting. Meeting adjourned at 6:38 pm.

Respectfully Submitted,



Bonnie Frick  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
secretary@BranchDistrictLibrary.org