



MARTHA WATSON, President County-at-Large  
ERICA EWERS, Vice President, County-at-Large  
BONNIE FRICK, Secretary, Quincy  
DANIEL GORDON, City of Coldwater  
BENJAMIN JEWELL, City of Coldwater  
MARILYN JOHNSON, Union Twp.  
LEWIS UHRIG, Bronson

Approved  
August 18, 2014

Board of Trustees Regular Meeting  
Sherwood Branch  
118 Sherman St., Sherwood, MI 49089  
Monday, July 21, 2014  
5:30 pm

**MINUTES**

**CALL TO ORDER**

BDL President Martha Watson called the meeting to order at 5:33 pm.

**ATTENDANCE**

Erica Ewers, Bonnie Frick, Daniel Gordon, Benjamin Jewell, Marilyn Johnson, Lewis Uhrig, Martha Watson.

**ABSENT**

None.

**OTHERS PRESENT**

Gina Horn, Evette Atkin, Jeanne Berg

**APPROVAL OF THE AGENDA**

**Motion made by Jewell, supported by Gordon, to approve the Agenda, moving the May and June Penal Fine Reports (#6 & #7 of Consent Agenda) to Discussion and Action items, #25 & #26. Motion carried.**

**TIME FOR PUBLIC COMMENTS**

None.

**CONSENT AGENDA (ITEMS 1-24)**

Meeting Minutes

1. BDL Regular Board Meeting: May 19, 2014
2. CPL Regular Board Meeting: May 12, 2014 (No quorum for July meeting)

Finances

3. Financial Statements: May 2014
4. Financial Statements: June 2014
5. 2nd Quarter Branch Statements: June 30, 2014
6. \*\*\*Branch County Penal Fine Report: May 2014 \*\*\*Moved to Action & Discussion item #25
7. \*\*\*Branch County Penal Fine Report: June 2014 \*\*\*Moved to Action & Discussion item #26

Reports from Branches & Departments

8. Branches: June 9, 2014
9. Branches: July 2014
10. Coldwater Kids' Place: June 2014
11. Coldwater Kids' Place: July 2014
12. Coldwater Adult Programming: June 10, 2014
13. Coldwater Adult Programming: July 2014
14. Systems Librarian\*: July 18, 2014

\* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

Statistical Reports & Informational Items

15. Monthly Statistical Report: May 2014
16. Monthly Statistical Report: June 2014
17. Book Budget: May 2014
18. Book Budget: June 2014
19. Capital Projects: May 2014
20. Capital Projects: June 2014
21. Final Audit/ Michigan Counties Worker's Compensation: June 19, 2014
22. Newspaper Coverage: June 2014
23. Newspaper Coverage: July 2014

Correspondence & Patron Comments

24. Patron comments: June & July 2014

**Motion made by Uhrig, supported by Frick, to approve the Consent Agenda as written and place the items within on file. Motion carried. Moving penal fine items**

**END OF CONSENT AGENDA****DISCUSSION & ACTION ITEMS (ITEMS 25-36)**

25. \*\*\*Branch County Penal Fine Report: May 2014: Discussed, no action taken.
26. \*\*\*Branch County Penal Fine Report: June 2014: Discussed, no action taken.
27. Bills: May 30, June 2 & June 13, 2014 **Motion made by Ewers, supported Jewell, to approve the bills of May 30, June 2 & June 13, 2014. Motion carried.**
28. Bills: June 27, July 1 & July 11, 2014 **Motion made by Gordon, supported by Uhrig, to approve the bills of June 27, July 1 and July 11, 2014. Motion carried.**
29. 2014 Tax Rate Request: **Motion by Frick, supported by Ewers, to accept the current maximum rate as allowed by the Headly Amendment of 0.6050. Motion carried.**
30. Capital Request: **Motion by Watson, supported by Jewell, to approve the Capital request by Union Branch for annual carpet steam cleaning (\$246), carpet protector (\$123) and interim cleaning twice a year (\$178) for a total of \$547. Motion carried.**
31. Trust: **Motion by Watson, supported by Ewers, to get copies of all Trusts that provide funding for any of the BDL branches. Motion carried.**

32. Sherwood Report: Horn reported on the Summer Reading programs.
33. Legal Services: Foster Swift Collins & Smith PC & List of Libraries **Motion by Urhig, supported by Gordon to approve the use of Foster Swift, Collins & Smith PC for legal services. 6 yes, 1 nay, motion carried.**
34. Director's Report: July 18, 2014
35. Volunteer Policy Draft: **Motion by Watson, supported by Jewell, to table this and requests a draft volunteer application form, with emergency contacts and an attendance sheet.**

Placed on File.

#### **ADDITIONAL COMMENTS & ANNOUNCEMENTS**

1. November meeting will be at Union.
2. Board training will take place in September.
3. The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, Monday, August 18<sup>th</sup> at 5:30 pm at the Quincy Branch Library.

#### **ADJOURNMENT**

**Motion made by Jewell, supported by Frick to adjourn the meeting. Motion carried. The meeting was adjourned at 6:54 pm.**

Respectfully Submitted,



Bonnie Frick  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
[secretary@BranchDistrictLibrary.org](mailto:secretary@BranchDistrictLibrary.org)