



DOROTHY CHERRY, President, County-at-Large  
GEORGANN REPERT, Vice President, City of Coldwater  
BONNIE FRICK, Secretary, Quincy  
LYNDA CHAN, Trustee, City of Coldwater  
GAYLE CLOVER, Trustee, Bronson  
MARILYN JOHNSON, Trustee, Union Twp.  
MARTHA WATSON, Trustee, County-at-Large

Approved  
May 20, 2013

Board of Trustees Regular Meeting  
Coldwater Branch Library  
10 E. Chicago St., Coldwater MI 49036  
Monday, April 15, 2013  
5:30 pm

## MINUTES

### CALL TO ORDER

BDL President Dorothy Cherry called the meeting to order at 5:30 pm.

### ATTENDANCE

Dorothy Cherry, BDL Board President; Bonnie Frick, BDL Secretary; Lynda Chan; Gayle Clover; Marilyn Johnson

### ABSENT

Martha Watson (excused); Georgann Reppert (excused)

### APPROVAL OF THE AGENDA

**Motion made by Clover, supported by Frick, to approve the Agenda with the addition of #18 Bronson Capital and moving the Financial Statement which shows the Bronson Capital expenditure for the Media Center project from the Consent Agenda to Action and Discussion. Motion carried.**

### TIME FOR PUBLIC COMMENTS

None.

### CONSENT AGENDA (ITEMS 1-13)

#### Meeting Minutes

1. BDL Regular Board Meeting: March 18, 2013
2. CPL Regular Board Meeting: March 11, 2013

#### Finances

3. Financial Statements: March 31, 2013 \*\*\* Moved to Discussion & Action
4. Quarterly Finance Statements: March 31, 2013
5. Branch County Penal Fine Report: January 2013

#### Reports from Branches & Departments

6. Branches: March 2013
7. Coldwater Kids' Place: March 2013
8. Automation\*: No report

\* The Automation Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

Statistical Reports & Informational Items

9. Monthly Statistical Report: March 2013
10. Book Budget: March 31, 2013
11. Capital Projects: March 2013
12. Utility Comparison: 2011-2013
13. Daily Reporter: March & April 2013

Correspondence & Patron Comments

14. Patron comments: March 24, 2013

**Motion made by Chan, supported by Frick, to approve the Consent Agenda, excluding #3 Financial Statement, as amended and place the items within on file. Motion carried.**

## END OF CONSENT AGENDA

## DISCUSSION &amp; ACTION ITEMS (ITEMS 15 - 18)

15. Bills: March 22, 2013; March 25, 2013 and April 5, 2013

**Motion made by Chan, supported by Johnson, to approve the bills of March 22, 2013; March 25, 2013 and April 5, 2013. Motion carried.**

16. **Sherwood Capital Request: Motion by Frick, supported by Johnson, to approve the Sherwood Capital request of \$92.63 for new library sign. Motion carried.**

17. Director's Report: April 15, 2013

A. Bedbug Extermination – Cherry wants it on the record that she “objected to the expenditure of \$2,700, as being contrary to the board's adopted policy of no expenditures above \$1,000 without competitive bids and board approval. I did this before the expenditure was made.” Cherry questions, if the people who think the expenditure should be made ready to sit on a committee to review the policy and procedure for purchases, which now says that any expenditure over \$1,000 be done with competitive bids and board approval. Atkin states that she did send a message to the board email list stating that if they desired, she would cancel the bedbug treatment, but received no responses stating that she should do so. Also there is a clause that she believes this situation falls under which says, unless it is in the case of an emergency which effects the health & wellbeing of our patrons. Bedbug infestations are known to cause allergies, welts, hives, asthma and breathing problems and various other concerns, in her opinion, it did fall under that emergency clause. After much discussion, **Motion by Frick, supported by Clover, to maintain the policy and procedure for purchasing. Motion affirmed.**

18. Bronson Fiduciary / Bronson Media Addition: **Motion made by Clover, supported by Johnson, to approve the \$23,850.86 for the Bronson Media Addition. Motion carried.** (\$16,353.00 from Bronson Fiduciary Cash Fund; \$4,488.00 from the Glen Barnett Fiduciary Income Fund and \$3,009.86 from Bronson Capital fund: totals \$23,850.86.)

## 19.

- A. Financial Statements: March 31, 2013  
Placed on File.

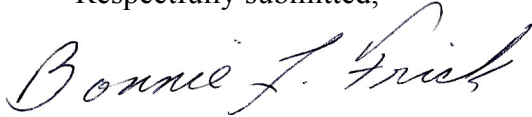
## ADDITIONAL COMMENTS &amp; ANNOUNCEMENTS

1. Bronson Golf Scramble on June 1<sup>st</sup>. See Clover if you are interested.
2. The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, May 20, 2013 at 5:30 pm in the meeting room of the Alganssee Branch Library.

**ADJOURNMENT**

**Motion made by Clover, supported by Frick, to adjourn the meeting. Motion carried. The meeting was adjourned at 6:33 pm.**

Respectfully submitted,



Bonnie F. Frick  
BDL Board Secretary

Gina Horn  
Recording Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
[secretary@BranchDistrictLibrary.org](mailto:secretary@BranchDistrictLibrary.org)