

APPROVED OCTOBER 16, 2006

**10 E. Chicago Street – Coldwater, MI 49036
Branch District Library System
Board Meeting**

**QUINCY BRANCH
11 North Main Street
Quincy, MI 49082-1163**

**September 18, 2006
6:00 P.M.**

Vice President Jack Gay called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PRESENT FOR ROLL CALL

Carol Brown; Lynda Chan; Jack Gay, Vice President; Patricia Kne; Georgann Reppert.

ABSENT FOR ROLL CALL

Dorothy Cherry, President; Gayle Clover, Secretary.

ALSO PRESENT

Janice Clark; Lynnell Eash; Pat Kaniewski; Bruce Mills, Director; Barbara Riegel; John Rucker; Lisa Wood.

Public:

Richard Lewis; Marianne Lewis; Barbara Lyons; Clarence Lyons; John M. Collins; Darrell Schwartzengraber; Bob Kne; Kathy Hitchcox; Connie Karney; Marv Carman; Florence McNett; Carole Maddox.

APPROVAL OF AGENDA

Chan moved, seconded by Brown, to approve the Agenda of September 18, 2006 with the addition of moving the discussion of Union Township to the Brief Public Comments section. Motion carried.

RESOLUTION & PUBLIC HEARING ON INCREASING PROPERTY TAXES

Brown moved, seconded by Chan, to approve the Resolution. A roll-call vote showed 5 ayes, 0 nays, and 2 absent.

BRIEF PUBLIC COMMENTS

Marv Carman and Florence McNett from the Max Larsen Trust attended. Gay read a letter from the Trust detailing a matching challenge grant opportunity of up to \$100,000 for the purposes of new facilities for the Union Township Library. The Trust suggested that the Union Township Board form a focus group to take action on this grant opportunity.

Brown moved, seconded by Chan, to appoint John Rucker to be the Library's liaison on the Union Township focus group for the Max Larsen Trust grant. Motion carried.

APPROVAL OF MINUTES

Reppert moved, seconded by Chan, to approve the Minutes of August 21, 2006 at Bronson Twp., with the correction of the word "condemner" to "demeanor" and "trustee's" to "trustees" in Cindy Sebald's comments on page 5. Motion carried.

CORRESPONDENCE

None at this time.

FINANCES

1. Approval of Bills: 08/18/06 & 09/01/06
Brown moved, seconded by Chan, to approve the bills as submitted. Motion carried.
2. Financial Statements: August 31, 2006 – 2005 (placed on file)
3. Penal Fine Chart: August 31, 2006
4. Bronson Fiduciary Reserved Fund: 9/14/2006
5. Century Bank & Trust: 08/31/2006
6. Kerr Donation: 9/11/2006
7. Southern Michigan Bank & Trust: 8/31/2006 (2 pages)
8. Additional Information Branches Expenditures Quarterly: No report.

PENDING BUSINESS

1. Reports from Central & Branch Liaisons:
 - a. Alganssee Branch: Clark reported:
 - ~ Alganssee branch is working with Sherwood branch this year on the walnut collection fundraiser.
 - ~ We have been buying lots of new books and DVDs
 - ~ Fall activities in story hour, 4-8 kids attending, usually
 - ~ Friends meeting is planning a Halloween party.
 - b. Bronson Branch: Eash reporting:
 - ~ Fall activities and children's clubs starting.
 - ~ Inventory done on the library. Many mistakes corrected.
 - ~ Frasier the Frog is now at the library, with a tank donated from Jan's daughter.
 - ~ Met with architects about the elevator project. Option 1 is \$150,000. Option 2 is \$225,000. The Elevator committee is investigating fundraising options before they choose.
 - c. Coldwater Central Branch: none at this time.
 - d. Coldwater Public Library (Holbrook Heritage Room): Minutes of August 14, 2006
 - e. Quincy Branch: **Host Library** - Wood reporting:
 - ~ Lots of new registrations, new adults coming to use the computers.
 - ~ Story hour started, about a dozen attending.

- ~ Quincy board purchased new hot water heater for library.
- ~ Quincy is hosting a student from the Branch Area Careers Center who is interested in becoming a librarian.
- ~ Two DVD files ordered to prevent theft.
- ~ The new library lighting has been ordered. The township will be buying matching lighting for the basement.

f. Sherwood Branch: Eash reporting:

- ~ Fall programs starting.
- ~ The Village added an additional electric line to the library. We were able to clear a clutter of power strips and there is a chance of getting a window air conditioner for next summer.

g. Union Twp. Branch: Kaniewski reporting:

- ~ Introducing the new President of our Friends group, Kathy Hitchcox.
- ~ Shelving was moved to accommodate Township voting equipment.
- ~ We are very excited about the matching challenge grant from the Max Larsen Trust.

Brown moved, seconded by Kne, to order two mobile shelving units, costing \$1,528.60, to be paid from Union Twp. branch capital funds. Motion carried.

Brown moved, seconded by Chan, to authorize \$1085.50 to be paid from Union Twp. branch capital funds to Mulder's Moving and Storage for the above-mentioned moving of the shelves. Motion carried.

2. Building Committee: Did not meet.

3. Ad-Hoc Committee: (Children's Services Committee) Did not meet.

4. Personnel Committee: Did not meet.

5. Finance Committee: Did not meet.

6. Technology Committee/Children's Internet Protection Act: Did not meet.

7. Director's Report: September 2006

- ~ Attended LSTA workshop today on Federal grants. We'll be applying for one in January for a grant to support our Arabic- and Spanish-speaking populations.
- ~ We have a new Workman's Comp agent.
- ~ Staff meetings to start next Monday.

8. Automation Report: 9/13/2006

9. Statistical Reports:

- Book Budget: 2006 - informational
- Monthly Statistical Report: August 2006- informational
- Capital Projects: August 2006- informational

NEW BUSINESS

1. BDLs Board Meeting Dates for 2007.

Brown moved, seconded by Chan, to approve the Resolution adopting the BDLs Board Meeting dates for 2007. A roll call vote tallied 5 ayes, 0 nays, and 2 absences. Motion carried.

2. BDLs Library Closing Dates for 2007.

Reppert moved, seconded by Kne, to approve the Resolution adopting the BDLs Library Closing Dates for 2007. A roll call vote tallied 5 ayes, 0 nays, and 2 absences. Motion carried.

INFORMATIONAL ITEMS

None at this time.

EXTENDED PUBLIC COMMENTS

Rucker informed the Board of the closing of the Community Resource Center of Branch County, due to a lack of funding.

ADJOURNMENT

Gay moved, seconded by Chan, to adjourn. Meeting adjourned at 7:09 p.m.

Respectfully submitted:

Carol Brown, Acting Secretary

Recording: John Rucker

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the Meeting/hearing upon one week's notice to the Branch District Library System by writing or calling the following: Branch District Library System, 10 E. Chicago St., Coldwater, MI 49036 – (517) 278-2341