

10 E. Chicago St.
Coldwater, MI 49036

BRANCH DISTRICT LIBRARY SYSTEM

BOARD MINUTES
JANUARY 15, 1996
CENTRAL LIBRARY MEETING ROOM
4:10 p.m.

PRESENT FOR ROLL CALL

Marilyn Ashdown, Jeanne Berg, Carol Brown, Marcia Carman, Richard Sharland, Jeanne Unterkircher and Director Mary Hutchins.

ABSENT

None.

ALSO PRESENT

Attorney Rick Fries and Sandy Cunningham, rep. BDLHEA, who arrived at 5 p.m.

APPROVE AGENDA

Brown moved, seconded by Berg, to approve the Agenda with the addition to New Business #8 Rumsey & Watkins and #9 Data Serve. Motion carried.

CLOSED SESSION

Resolution for adjourning to closed session at 4:15 p.m. for purpose of discussing labor negotiations: Brown moved, Ashdown seconded, to adopt Resolution. Carried. 6 Ayes 0 Nays 0 Absent.

RECONVENE

Resolution to reconvene Regular Board Meeting at 5:00 p.m. Berg moved, Jeanne Unterkircher seconded to adopt Resolution. Carried. 6 Ayes 0 Nays 0 Absent.

MEETING CALLED BACK TO ORDER BY PRESIDENT SHARLAND

1. Berg moved, Brown seconded, that upon recommendation of Rick Fries, Board will authorize Director to sign form requesting release of BDLS's file at Howard & Howard to Rick Fries, now at Varnum, Riddering, Schmidt & Howlett. Carried.
2. Unterkircher moved, Ashdown seconded, to retain Rick Fries to look at the new BDLHEA contract. Carried.

-con'd.

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APPROVAL OF MINUTES

1. Ashdown moved, Carman seconded, to approve Regular Board Minutes of Dec. 18, 1995, with addition of Marcia Carman on roll call. Carried.
2. Berg moved, Brown seconded, to approve Personnel Comm. Minutes of January 8, 1996. Carried.

CORRESPONDENCE

1. MLA notified us Rep. David Jay has introduced legislation for PA 164 - libraries to have only elected boards. BDLS is not a PA 164 library but our response to the MLA is to continue to allow both elected and appointed boards.
2. Arts Festival is Sunday, June 2, 1996. That committee requests library be open for restroom use.
3. County has budgeted \$180,000 for penal fines due library in 1996. We question this advance figure.
4. MLA still questioning Mike Nye's proposal for library financing.
5. Willard Library Annual Report in Battle Creek Enquirer.
6. Eric Bruner and Bruce Guy - newspaper column on the Internet.

BRIEF PUBLIC COMMENTS

None.

FINANCES

1. Penal fine chart noted.
2. Berg moved, Carman seconded, to pay bills as presented. Carried.
3. No Financial Statement because of end of year audit work. Will receive one in February.

PENDING BUSINESS

1. Liaison Reports:
 - a. Coldwater: Report on Archivist's visit and working on recommendations which don't cost big dollars.
 - b. Bronson: Looking for black history books for children. Received \$100 and \$150 donations for new tapes.
 - c. Quincy: Looking for a slate roof repair and working on handicap project of an elevator or lift.
 - d. Union: Have need for a second computer. Township wants to know Capital Outlay budget. What part of millage is spent in Union?
 - e. Sherwood & Algansee: Status quo.

-con'd.

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2. Director's report:
 - Moving on with computerization.
 - Gaylord needs to accommodate to what we do.
3. Update on Blue Cross/Blue Shield: Report from Cathy Brock is pending.
4. Update on technology: Merit Network through which we access the Internet is talking major price changes soon which BDLS will have to pass on to our users.

NEW BUSINESS

1. Election of officers: Meeting turned over to Director Hutchins.
 - a. Ashdown moved, Unterkircher seconded, to elect Sharland for President. Unanimous.
Berg moved, Unterkircher seconded, to close nominations. Carried.
 - b. Brown moved, Ashdown seconded, to elect Berg for Vice-President. Unanimous.
Brown moved, Unterkircher seconded, to close nominations. Carried.
 - c. Unterkircher moved, Berg seconded, to elect Brown as Secretary. Unanimous.
Berg moved, Ashdown seconded, to close nominations. Carried.
President Sharland assumed as chairman of meeting.
2. Committee appointments:
 - Personnel Committee: Brown, Berg, Sharland.
 - Other committees will be appointed as needed.
3. Brown moved, Unterkircher seconded, to adopt Resolution honoring Tim Miller. 6 Ayes 0 Nays 0 Absent.
4. Discussion of replacement of Tim Miller on Board:
 - City would like suggestions: John Swanson, Rev. Troust, Dolores Hofmann, Larry Parks, Deni Turner, Don Shemel.
5. Archivist's Report:
 - No monies available but there is possibility of endowment through Community Foundation.
6. Special Loan Period Policy: Berg moved, Ashdown seconded, to approve the Proposed Policy on Special Loan Period. Carried.
7. Suspension of Policy On Suspension Of Patrons:
Brown moved, Berg seconded, to approve suspension of Policy On Suspension Of Patrons. Carried. This will be temporary. -con'd.

8. Rumsey & Watkins:

a. Tabled signing annual contract and instructed Director to find particulars on other avenues of accounting and find out if Rumsey & Watkins would decrease charges if we do in-house accounting.

b. Berg moved, Carman seconded, to approve audit expense and to accept Rumsey & Watkins as auditor. Carried.

9. Data Serv:

- Serving the superstructure of our system, they suggest we change maintenance service to realize a cost savings. Bruce sees no problem with this but suggests our attorney review the new contract.

- Berg moved, Unterkircher seconded to accept Data Serv contract upon attorney's review with any minor changes. Major changes must come to the Board. Carried.

10. Chamber of Commerce raffle tickets will not be sold by Director.

INFORMATIONAL ITEMS

Noted.

EXTENDED PUBLIC COMMENTS

None.

ADJOURNMENT

6:26 p.m.

Respectfully submitted,

Mary J. Henteluis, Director for Carol Brown
Carol Brown, Board Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one weeks' notice to the Branch District Library System. Individuals with disabilities requiring auxiliary aids or services should contact the Branch District Library System, 10 East Chicago St., Coldwater, MI 49036. 517-278-2341 FAX 517-279-7134.

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