



BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
KIMBERLY LANGWORTHY, Secretary, County-at-Large
SUSAN BROOKS, Trustee, County-at-Large
ROBERT HOSTETLER, Trustee, City of Coldwater
JOSEPH LYNCH, Trustee, Union Twp.
KAREN SMITH, Trustee, Bronson Twp.

**Board of Trustees Regular Meeting
Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036
Monday, January 16, 2023, 5:30pm**

MINUTES



1. Call to Order

BDL Director John Rucker called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Trustees Present: Benjamin Jewell, Sue Smith, Kimberly Langworthy, Susan Brooks, Robert Hostetler, Joseph Lynch and Karen Smith

Trustees Absent: none

Others Present: John Rucker, Kimberly Feltner and Jessica Tefft

4. Election of Officers

Motion by Susan Brooks, supported by Kim Langworthy to nominate and elect Benjamin Jewell for Board President. Motion carried.

Motion by Karen Smith, supported by Susan Brooks to nominate and elect Sue Smith for Board Vice President and Kim Langworthy for Board Secretary. Motion carried.

5. Update Bank Signature Authorization if Changes to Officers

No action required

6. Committee Assignments

Building Committee - Joseph Lynch (addition), Ben Jewell, Kim Langworthy

Finance Committee - Susan Brooks, Kim Langworthy, Karen Smith (no changes)

Personnel - Robert Hostetler (addition), Ben Jewell, Sue Smith; Susan Brooks was removed

Public Services - Susan Brooks, Sue Smith, Robert Hostetler (no changes)

Ad-Hoc/Bylaws - Joseph Lynch (addition), Susan Brooks, Ben Jewell

7. Time for Public Comments - None.

8. Consent Agenda (Items A-H)

Motion by Susan Smith, supported by Karen Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

A. BDL Regular Board Meeting Minutes: December 19, 2022

B. Bills: *not available until after the audit*

- C. Financial Statements: *not available until after the audit*
- D. Branch County Penal Fine Report: November 2022
- E. Management Reports: January 13, 2023
- F. Branch Reports: January 13, 2023
- G. Monthly Statistical Report: *not available until after the audit*
- H. Publicity and Comments: none in the past month

9. Approval of the Agenda

Motion by Susan Brooks supported by Karen Smith, to approve the Agenda as submitted. Motion carried.

10. Purchasing Request: Quincy Branch

Motion by Benjamin Jewell supported by Susan Smith, to allow John to exceed his \$5,000 budget limitation, so long as the funds are within the maintenance budget, to purchase and install a drinking fountain at the Quincy Branch. Motion carried.

11. COVID-19 Update

No action required

12. Announcements

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, February 20, 2023, at 5:30 pm in the meeting room of the Coldwater Branch Library.

13. Additional Public Comments - None.

14. Adjournment

Motion by Karen Smith, supported by Benjamin Jewell, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:45 pm.

Respectfully Submitted,



Kimberly S. Langworthy
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the BDL Administrative Offices.