



BENJAMIN JEWELL, President, City of Coldwater  
SUSAN SMITH, Vice President, Quincy Twp.  
KIMBERLY LANGWORTHY, Secretary, County-at-Large  
SUSAN BROOKS, Trustee, County-at-Large  
ROBERT HOSTETLER, Trustee, City of Coldwater  
JOSEPH LYNCH, Trustee, Union Twp.  
KAREN SMITH, Trustee, Bronson Twp.

**Board of Trustees Special Meeting**  
**Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036**  
**Monday, May 22, 2023, 5:30pm**

**MINUTES**

**APPROVED**  
**6/19/2023**

**1. Call to Order**

BDL President Benjamin Jewell called the meeting to order at 5:30 pm.

**2. Pledge of Allegiance**

**3. Roll Call /Attendance**

Trustees Present: Benjamin Jewell, Susan Smith, Kimberly Langworthy, Susan Brooks, Joseph Lynch and Karen Smith

Trustees Absent: Robert Hostetler (excused)

Others Present: John Rucker, Jessica Tefft and Julia Baratta

**4. Time for Public Comments - None.**

**5. Approval of the Agenda**

Motion by Susan Smith, supported by Susan Brooks, to approve the Agenda as submitted. Motion carried.

**6. Closed Session for a Personnel Matter**

Motion by Benjamin Jewell, supported by Karen Smith, to enter closed session. Motion carried. Open session was ended at 5:32 pm.

**7. Return to Open Session**

Motion by Benjamin Jewell, supported by Susan Smith, to return to open session. Motion carried. Open session began at 5:45 pm.

**8. Personnel Matter**

Motion by Susan Smith, supported by Karen Smith, to proceed with the Personnel Committee's recommendation in regards to the matter at hand. Motion Carried.

Motion by Benjamin Jewell, supported by Susan Brooks to add Ms. Baratta's response into her personnel file. Motion carried.

**9. Announcements**

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 19, 2023, at 5:30 pm in the Bronson Branch Library.



**BDL ADMINISTRATIVE OFFICES**

10 E. Chicago St., Coldwater MI 49036  
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info@BranchDistrictLibrary.org

**10. Additional Public Comments** - None.

**11. Adjournment**

Motion by Karen Smith, supported by Susan Smith, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:48 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kimberly S. Langworthy".

Kimberly S. Langworthy  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the BDL Administrative Offices.