



BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
KIMBERLY LANGWORTHY, Secretary, County-at-Large
SUSAN BROOKS, Trustee, County-at-Large
ROBERT HOSTETLER, Trustee, City of Coldwater
JOSEPH LYNCH, Trustee, Union Twp.
KAREN SMITH, Trustee, Bronson Twp.

**Board of Trustees Regular Meeting
Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036
Monday, February 20, 2023, 5:30pm**

MINUTES

**APPROVED
MARCH 20, 2023**

1. Call to Order

BDL President Benjamin Jewell called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Trustees Present: Susan Brooks, Robert Hostetler, Benjamin Jewell, Kimberly Langworthy, Joseph Lynch, Karen Smith and Susan Smith

Trustees Absent: none.

Others Present: Tim Taylor (Taylor, Plant & Watkins, PC), Kimberly Feltner, John Rucker

4. Time for Public Comments - None.

5. Consent Agenda (Items A-J)

Motion by Karen Smith, supported by Susan Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: January 16, 2023
- B. Bills: December 2022
- C. Bills: January 2023
- D. Financial Statements: January 2023
- E. Branch County Penal Fine Report: December 2022
- F. Management Reports: February 16, 2023
- G. Branch Reports: February 16, 2023
- H. Monthly Statistical Report: December 2022
- I. Monthly Statistical Report: January 2023
- J. Publicity and Comments: February 16, 2023

6. Approval of the Agenda

Motion by Susan Smith supported by Karen Smith, to approve the Agenda as submitted. Motion carried.

7. Audit Report – Tim Taylor of Taylor, Plant & Watkins P.C.

Tim reviewed the financial statements provided to the Board. No action needed.



BDL ADMINISTRATIVE OFFICES

10 E. Chicago St., Coldwater MI 49036
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8. Bylaws Committee Report and Recommendations

Motion by Karen Smith supported by Susan Smith, to accept the recommended changes to the Bylaws of the BDL Board. Motion carried.

9. Purchasing Requests

A. Bronson Branch – Motion by Susan Brooks supported by Kim Langworthy, to approve up to \$22,000 from the A. Barnett memorial fund to replace window coverings and install a privacy addition to the media center at the Bronson Branch. Motion carried.

B. Coldwater Branch – Motion by Karen Smith supported by Susan Smith to approve \$6,904 from the operating budget to replace the air conditioner that cools the server room. Motion carried.

10. Announcements

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, March 20, 2023, at 5:30 pm in the meeting room of the Coldwater Branch Library.

11. Additional Public Comments - None.

12. Adjournment

Motion by Karen Smith, supported by Kimberly Langworthy, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:49 pm.

Respectfully Submitted,



Kimberly S. Langworthy
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the BDL Administrative Offices.