



BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
KIMBERLY LANGWORTHY, Secretary, County-at-Large
SUSAN BROOKS, Trustee, County-at-Large
ROBERT HOSTETLER, Trustee, City of Coldwater
JOSEPH LYNCH, Trustee, Union Twp.
KAREN SMITH, Trustee, Bronson Twp.

Board of Trustees Regular Meeting
Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036
Monday, December 19, 2022, 5:30pm

MINUTES

APPROVED
1/16/2023

1. Call to Order

BDL President Benjamin Jewell called the meeting to order at 5:31 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Trustees Present: Benjamin Jewell, Susan Smith, Kimberly Langworthy, Susan Brooks and Karen Smith

Trustees Absent: Robert Hostetler (excused) and Joseph Lynch (excused)

Others Present: John Rucker, Kimberly Feltner and Katie Jewell

4. Time for Public Comments - None.

5. Consent Agenda (Items A-H)

Motion by Susan Smith, supported by Karen Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: November 21, 2022
- B. Bills: November 2022
- C. Financial Statements: November 2022
- D. Branch County Penal Fine Report: October 2022
- E. Management Reports: December 15, 2022
- F. Branch Reports: December 15, 2022
- G. Monthly Statistical Report: November 2022
- H. Publicity and Comments: December 14, 2022

6. Approval of the Agenda

Motion by Susan Brooks supported by Karen Smith, to approve the Agenda as submitted. Motion carried.

7. Building Committee: Coldwater Branch Interior Improvements

Motion by Susan Smith supported by Karen Smith, to accept the bid of \$28,878.50 from JFR Remodeling in Bronson to complete interior painting at the Coldwater Branch. Motion carried.

Motion by Susan Smith supported by Susan Brooks, to approve up to \$7,000.00 for A-1 Door Specialties of South Bend to make the Coldwater Branch's west doors accessible to match those on the east. Motion carried.



BDL ADMINISTRATIVE OFFICES

10 E. Chicago St., Coldwater MI 49036
Tel.: 517-278-2341 • Fax: 517-278-2342
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8. Policy Review: Volunteer Policy

Motion by Karen Smith supported by Kimberly Langworthy, to change the current volunteer policy from "allows participation only by those 15 and older" to "allows participation only by those 12 and older".
Motion carried.

9. Announcements

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, January 16, 2023, at 5:30 pm in the meeting room of the Coldwater Branch Library.

10. Additional Public Comments - None.

11. Adjournment

Motion by Karen Smith, supported by Susan Brooks, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:40 pm.

Respectfully Submitted,



Kimberly S. Langworthy
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the BDL Administrative Offices.