



ALGANSEE • BRONSON • COLDWATER • QUINCY • SHERWOOD • UNION TWP.

**Board of Trustees Regular Meeting (Held Virtually via Zoom)  
Coldwater Branch, 10 E Chicago Street, Coldwater, MI 49036  
Monday, December 20, 2021, 5:30 pm**

**MINUTES**

**Approved  
Jan. 17, 2022**

**1. Call to Order**

BDL Vice President Sue Smith called the meeting to order at 5:32 pm.

**2. Pledge of Allegiance**

**3. Roll Call /Attendance**

Trustees Present: Sue Smith attending virtually from Quincy, MI; Martha Watson attending virtually from Coldwater, MI; Karen Smith attending virtually from Bronson, MI; and Kimberly Langworthy attending virtually from Coldwater, MI.

Trustees Absent (excused): Ben Jewell & Susie Brooks.

Others Present: Staff members John Rucker, Kimberly Feltner, Jessica Tefft, Ashley McCall, and Lisa Wood participated via Zoom.

**4. Time for Public Comments**

No public comments were made.

**5. Consent Agenda (Items A-H)**

Motion by Martha Watson, supported by Karen Smith, to approve the Consent Agenda and place the items within on file. By roll call vote, the motion passed unanimously.

- A. BDL Regular Board Meeting Minutes: November 15, 2021
- B. Bills: November 2021
- C. Financial Statements: November 2021
- D. Branch County Penal Fine Report: October 2021
- E. Management Reports: December 17, 2021
- F. Branch Reports: December 17, 2021
- G. Monthly Statistical Report: November 2021
- H. Publicity and Comments: December 16, 2021



**BDL ADMINISTRATIVE OFFICES**

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**6. Approval of the Agenda**

Motion by Karen Smith, supported by Kim Langworthy, to approve the Agenda as presented. By roll call vote, the motion passed unanimously.

**7. Covid-19 Update**

This was an informational item and no action was taken. Director Rucker gave a brief report indicating that there have been no new cases of staff members becoming ill, although 2 employees used our Temporary Covid Leave Policy to care for a sick child & to self-quarantine while waiting for testing. BDL's Covid-19 operational protocols remain unchanged. The law which allows public bodies to meet virtually is set to expire at the end of December. If no action is taken to extend the language, BDL Trustees will no longer be able to hold virtual or hybrid meetings. Bills have been introduced to extend the ability to hold virtual public meetings, but there has been no action on them yet.

**8. Announcements**

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, January 17, 2022, at 5:30 pm at the Coldwater Branch 3rd Floor Meeting Room, 10 E Chicago Street, Coldwater, MI 49036.

**9. Additional Public Comments.** None were made.

**10. Adjournment**

Motion by Martha Watson, supported by Kim Langworthy, to adjourn the meeting. Motion carried by unanimous roll call vote. The meeting was adjourned at 5:38 pm.

Respectfully Submitted,



Martha J. Watson  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the BDL Administrative Offices.