

Board of Trustees Regular Meeting
Coldwater Branch Library
10 E. Chicago St., Coldwater MI 49036
Monday, March 26, 2018
5:30 pm

MINUTES

1. Call to Order

BDL President Benjamin Jewell called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Board Members Present: Benjamin Jewell, Susan Smith, Martha Watson, Margaret Clemens, Kimberly Langworthy, Thomas Lowande.

Board Members Absent: Daniel Gordon

Others Present: Linda Lyshol, Gina Horn, Lisa Wood, Laura Schajen, Antonia Dauster, John Rucker, Kimberly Feltner, Jessica Tefft.

4. Welcome and Introduction of new Board Member

5. Public Comments

None.

6. Consent Agenda (Items A-H)

Motion by Watson, supported by Smith, to approve the Consent Agenda as written and place the items within on file. Motion carried.

- A) BDL Regular Board Meeting Minutes: February 19, 2018
- B) BDL Special Board Meeting Minutes: February 22, 2018
- C) Bills: February 1 – 28, 2018
- D) Financial Statements: February 2018
- E) Branch County Penal Fine Report: January 2018
- F) Administrative Reports: March 2018
- G) Branch Reports: March 2018
- H) Monthly Statistical Report: February 2018
- I) Publicity and Comments: March 2018

END OF CONSENT AGENDA

7. Approval of the Agenda

Motion by Watson, supported by Clemens, add Trustee Gordon's letter of resignation to the agenda and to approve the Agenda as amended. Motion carried.

- ### 8. **Trustee Dan Gordon's letter of resignation was discussed. Motion by Jewell, supported by Watson, to accept his resignation with regret. Motion carried.**
- The Director was also asked to prepare a letter of appreciation to Mr. Gordon for**

his service.

9. Building Committee: Met March 7, 2018

Motion by Lowande, supported by Smith, to approve the expenditure of up to \$20,000 to contract with Hoekstra Roofing Company for roof repair. Motion carried.

10.Virtual Attendance Policy

Motion by Watson, supported by Clemens, to accept the Virtual Attendance Policy on a trial basis. Motion carried. Placed on file.

11.Staff Training April 13, 2018

The library will be closed a half day for training on April 13th. Board Member Tom Lowande will be doing Active Shooter training with the staff. All branches will open at noon.

12.Trustee Training: Martha Watson reported on a Trustee Training opportunity.

13.Announcements

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, April 16, 2018, at 5:30 pm in the meeting room of the Coldwater Branch Library.

14.Additional Public Comments

None.

15.Adjournment

Respectfully Submitted,



Martha J. Watson
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org