

Board of Trustees Regular Meeting
Coldwater Branch Library
10 E. Chicago St., Coldwater MI 49036
Monday, June 15, 2015
5:30 pm

MINUTES

1. Call to Order

BDL President Erica Ewers called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Board Members Present: Erica Ewers, Daniel Gordon, Benjamin Jewell, Marilyn Johnson, Susan Smith, Lewis Uhrig, Martha Watson.

Board Members Absent: None

Others Present: Evette Atkin, John Rucker, Darlene Curtis, Lynnell Eash, Gina Horn

4. Time for Public Comments

None.

5. Consent Agenda (Items A-O)

Motion made by Johnson, supported by Watson, to approve the Consent Agenda as written and place the items within on file. Motion carried.

A) BDL Regular Board Meeting Minutes: May 18, 2015

B) BDL Special Board Meeting Minutes: June 3, 2015

C) CPL Regular Board Meeting Minutes: May 11, 2015

D) Financial Statements: May 2015

E) Branch County Penal Fine Report: May 2015

F) Building Committee Report: Met May 21, 2015

G) Branch Reports: June 4, 2015

H) Coldwater Kids' Place Report: June 2015

I) Coldwater Adult Programming Report: June 2015

J) Systems Librarian Report*: June 11, 2015

* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

K) Monthly Statistical Report: May 2015

L) Book Budget: May 2015

M) Capital Projects: May 2015

N) Newspaper Coverage: June 12, 2015

O) Patron Comments: May 2015

END OF CONSENT AGENDA

6. Approval of the Agenda

Motion made by Watson, supported by Jewell, to approve the Agenda as written. Motion carried.

7. Bills: May 1, May 15 and May 29, 2015

Motion made by Watson, supported by Gordon, to approve the bills of May 1, May 15 & May 29, 2015. Motion carried.

8. Finance Committee Report: Met June 11, 2015

Motion by Gordon, supported by Uhrig, to transfer the Money Market Fund at Honor Credit Union, to a 1 year CD at 0.6%. Motion carried

9. Capital Requests: Union Branch

Motion made by Johnson, supported by Watson, to approve the request of \$725.00 from Union's Capital Funds for carpet cleaning by Hawver Steamway, which includes steam clean and carpet protector once a year and two additional cleaning a year and for the request by Johnson for 2 – 6 drawer mobile organizers from Staples for \$83.98 plus S&H to store craft supplies. Motion carried.

10. Change to Branch Capital Transfer Request Motion by Gordon, supported by Uhrig to approve the Capital transfer changes for Bronson Branch of \$13,830 for wages, programs, prizes for Summer Reading Club and other programs, materials (books & DVDs) and movie licensing and the Quincy Branch of \$1,500 for wages and cleaning as requested. Motion carried.

11. Children's Services Committee: Met June 11, 2015

Tabled until July meeting.

12. Director's Evaluation

13. Personnel Committee Report: Motion by Watson, supported by Gordon to go into closed session in accordance with the Open Meetings Act 15.268 Closed Session Sec. 8 (h).

Roll call vote: Ayes: 7 Nays: 0 Absent: 0. Closed session begins at 7:25pm

Open session begins at 8:47pm

Motion by Jewell, supported by Watson to take no further action in regards to allegations from a former employee. Motion carried.

Motion by Jewell, supported by Uhrig to reschedule the July BDL Board Meeting to July 27th at 5:30 pm to be at the Coldwater Branch, 3rd floor Meeting Room. Motion carried.

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, July 27, 2015, at 5:30 pm. At the Coldwater Branch Library, 3rd floor Meeting Room.

14. Additional Public Comments

None.

15. Adjournment: Motion made by Uhrig, supported by Watson to adjourn the meeting of the Branch District Library Board of Trustees. Motion carried, meeting adjourned at 8:53pm

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marilyn R. Johnson". The signature is written in black ink and is positioned above the typed name.

Marilyn Johnson
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org