



**Branch District
Library**

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DOROTHY CHERRY, President, County-at-Large
GEORGANN REPPERT, Vice President, City of Coldwater
BONNIE FRICK, Secretary, Quincy
PHILIP ANDERSON, Trustee, County-at-Large
LYNDA CHAN, Trustee, City of Coldwater
GAYLE CLOVER, Trustee, Bronson
PATRICIA KNE, Trustee, Union Twp.

Approved
August 20, 2012

Board of Trustees Regular Meeting

Quincy Branch

11 N. Main St.

Quincy Mi, 40982-1163

Monday, July 16, 2012

6:00 PM

MINUTES

CALL TO ORDER

BDL President Dorothy Cherry called the meeting to order at 6:00 pm.

ROLL CALL / ATTENDANCE

Dorothy Cherry, BDL Board President; Georgann Reppert, BDL Vice President; Bonnie Frick, BDL Secretary; Gayle Clover; Marilyn Johnson

ABSENT

Phil Anderson (excused); Lynda Chan (excused)

APPROVAL OF THE AGENDA

Motion made by Clover, supported by Frick, to amend the agenda adding #20 under Discussion & Action, Board Committee Assignments. Motion carried.

TIME FOR PUBLIC COMMENTS

1. None.

CONSENT AGENDA (ITEMS 1-13)

Motion made by Reppert, supported by Johnson, to approve the Consent Agenda as written and place the items within on file with the exception of items #1 (minutes of BDL board meeting), #6 (financial statement), #7 (penal fine report) and #9 (statistical report) to be moved to the Discussion and Action portion of the meeting. Motion carried.

Meeting Minutes

1. BDL Regular Board Meeting of June 18, 2012 *****(moved to Discussion & Action # 16)**
2. CPL Regular Board Meeting of June 11, 2012

Reports from Branches & Departments

3. Branches: July 11, 2012
4. Coldwater Kids' Place: July 11, 2012
5. Automation*: July 11, 2012

* The Automation Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

Finances

6. Financial Statements: June 2012 and 2011 *****(moved to Discussion & Action #17)**
7. Branch County Penal Fine Report: June 2012 *****(moved to Discussion & Action #18)**
8. Quarterly Branch Statement: June 2012

Statistical Reports & Informational Items

9. Monthly statistical report: June 2012 *****(moved to Discussion & Action #19)**
10. Book budget: June 2012
11. Newspaper article from the Union City Clarion: June 27, 2012

Correspondence & Patron Comments

12. Comment card received on June 14, 2012 and July 7, 2012

END OF CONSENT AGENDA**DISCUSSION & ACTION ITEMS (ITEMS 13-20)**

13. Capital projects - **Motion by Frick, supported by Clover, to approve the expenditure of \$70,000 for the Capital Projects fund for the Coldwater's Energy Project.** At this point we are slightly under budget for this project, although we haven't gotten the final bill. The original quote was for 2 boilers, but only ended up getting one boiler, which is slightly larger but less expensive. As the next step with the loan to finish this project, we need a signed, written statement including the dollar amount requested and appropriate account numbers for disbursement purposes. **Motion by Clover, supported by Frick, to transfer \$37,469 from the approved loan at Southern Michigan Bank, to apply to the Coldwater Energy Project to pay Aker. Motion carried.**
14. Bills: June 15, 2012 and June 29, 2012 - **Motion made by Clover, supported by Reppert, to approve the bills. Motion carried.**
15. Director's Report: July 11, 2012 - Discussed and placed on file.
16. *****BDL Regular Board Meeting of June 18, 2012 Motion by Frick, supported by Reppert, to approve the minutes of the June 18, 2012 BDL Board. Motion carried.** (Moved from Consent Agenda to Action & Discussion)
17. *****Financial Statement - Motion made by Reppert, supported by Frick to have the director review the June 30th numbers and schedule a Finance Committee meeting to discuss mid-year budget cuts. Motion carried.** (Moved from Consent Agenda to Action & Discussion)
18. *****Penal Fine Statement - discussed and placed on file.** (Moved from Consent Agenda to Action & Discussion)
19. *****Monthly Statistical report - The statistical report is being looked at to verify information and should be accurate with the next report.** (Moved from Consent Agenda to Action & Discussion)
20. *****Committee Assignment - Motion by Reppert, supported by Clover, to appoint Johnson to the Children's Services Committee and to serve as an alternate on the Building Committee, in the event that Phil Anderson is unable to attend. Motion carried.**
Motion by Clover, supported by Reppert, to have Frick serve as an alternate on the Finance Committee, in the event that Phil Anderson is unable to attend. Motion carried. (Added to agenda)

ANNOUNCEMENTS & COMMENTS

1. The next scheduled meeting of the Branch District Library Board of Trustees will be held at Bronson Branch Library on Monday, August at 6:00 pm at the Bronson Branch Library.

ADJOURNMENT

Motion made by Frick, supported by Reppert, to adjourn the meeting. Motion carried. Meeting adjourned at 7:30pm.

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org