



DOROTHY CHERRY, President, County-at-Large
GEORGANN REPERT, Vice President, City of Coldwater
BONNIE FRICK, Secretary, Quincy
PHILIP ANDERSON, Trustee, County-at-Large
LYNDA CHAN, Trustee, City of Coldwater
GAYLE CLOVER, Trustee, Bronson
PATRICIA KNE, Trustee, Union Twp.

Approved
June 18, 2012

Board of Trustees Regular Meeting
Lucille E. Dearth Union Twp. Branch Library
195 N. Broadway St., Union City MI 49036
Monday, May 21, 2012
6:00 PM

MINUTES

CALL TO ORDER

BDL Vice President Georgann Reppert called the meeting to order at 6:03 p.m.

ROLL CALL/ ATTENDANCE

Georgann Reppert, BDL Vice President; Bonnie Frick, BDL Secretary; Gayle Clover; Pat Kne.

ABSENT

Dorothy Cherry, BDL Board President (excused); Phil Anderson; Lynda Chan (excused).

APPROVAL OF THE AGENDA

Motion made by Kne, supported by Clover, to approve with one addition to the agenda: add item #18 "Change to the signature cards at Honor Credit Union". Motion carried.

TIME FOR PUBLIC COMMENTS

1. Union Township Trustee, Pat Kne, announced that she would be stepping down as of the end of May 2012.

CONSENT AGENDA (ITEMS 1-12)

Motion made by Frick, supported by Clover, to approve the Consent Agenda as written and place the items within on file. Motion carried.

Meeting Minutes

1. BDL Regular Board Meeting of April 16, 2012
2. CPL Regular Board Meeting of April 9, 2012

Reports from Branches & Departments

3. Branches: May 16, 2012
4. Coldwater Kids' Place: May 16, 2012
5. Automation*: May 16, 2012
* The Automation Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.
6. Interim Director: May 16, 2012

Finances

7. Financial Statements: April 2012 and 2011
8. Branch County Penal Fine Report: April 2012

Statistical Reports & Informational Items

9. Monthly statistical report: April 2012
10. Book budget: April 2012
11. Capital projects: April 2012

Correspondence & Patron Comments

12. Patron Comments

END OF CONSENT AGENDA**DISCUSSION & ACTION ITEMS (ITEMS 13-18)**

13. Bills: April 20, 2012 and May 4, 2012
Motion by Clover, supported by Kne, to approve the bills of April 20, 2012 and May 4, 2012. Motion carried.
14. Capital Improvement Requests:
 1. Bronson: **Motion made by Clover, supported by Frick, to approve the request of \$210 plus shipping and handling for two 5-ft folding tables to be paid from Bronson's Capital fund. Motion carried.**
 2. Sherwood: **Motion made by Clover, supported by Frick, to approve the request of \$4,200 plus shipping and handling for 2 computer tables/work stations, 1 DVD Media Cabinet, and the installation of 2 new outlets by Ludwick Electric. Motion carried.**
15. Report from this month's host branch, Union Twp.:
Sandy Patterson reported: May was successful as far as workshops go. We are working on programs and promoting the Summer Reading Program.
16. Authorization of the Bronson Branch Library Media Center Project:
In order to give the Bronson Friends a loan, the bank asked that we have a letter from the BDL board stating approval. **Motion made by Frick, supported by Kne, to send a letter stating our approval and support of Bronson's media addition. Motion carried.**
17. Property/Liability Insurance Discussion:
Motion by Frick, supported by Clover, to table the insurance discussion until the Finance Committee meeting at 9 a.m. on Thursday, May 31st and Special BDL meeting after the Finance Committee meeting on Thursday, May 31st at 10:00 a.m. Motion carried.
18. Signatures at Honor Credit Union:
Motion by Clover, supported by Kne, to approve the change of authorized signatures at the Honor Credit Union, taking Gayle Clover off the account and adding Bonnie Frick to the account. Dorothy Cherry is to remain on the account. Motion carried.

ANNOUNCEMENTS & COMMENTS

1. Discussion of patron comments: the Board would like management to investigate more accessible toilet seats or possibly new toilets to increase access for the disabled to the restrooms at the Coldwater Branch.
2. The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 18, 2012 at 6:00 p.m. at the Sherwood Branch Library.

ADJOURNMENT

The meeting was adjourned at 6:50 p.m. by Vice President Georgann Reppert.

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org