

Branch District Board Meeting
10 E. Chicago Street, Coldwater, MI 49036

3rd Floor Meeting Room

January 9, 2012
6:00 p.m.

MEETING CALLED TO ORDER

Rucker called the meeting of the Branch District Library Board to order at 6:00 p.m..

PRESENT FOR ROLL CALL

Dorothy Cherry; Georgann Reppert; Phil Anderson; Bonnie Frick; Pat Kne

ABSENT

Gayle Clover (excused), Lynda Chan (excused)

ALSO PRESENT

Jeanne Berg, Bookkeeper/Circulation Coordinator; Gina Horn, BDL Secretary/Sherwood Branch Manager; John Rucker, Interim Director/Systems Administrator; Bob Kne; Ruth Vanderpool-Combs, Kids Place Coordinator; and members of the public

ELECTION OF OFFICERS

The meeting is turned over to Rucker for election of officers.

Interim Director, Rucker opens nominations for BDL Board President: _

Kne nominates Dorothy Cherry for President, supported by Frick. Motion carried.

The meeting is turned over to BDL Board President, Dorothy Cherry.

Cherry calls for nominations of BDL Board Vice President:

Frick nominates Georgann Reppert as BDL Board Vice President, supported by Kne. Motion carried.

Cherry calls for nominations for BDL Board Secretary: _

Reppert nominates Bonnie Frick as BDL Board Secretary, supported by Anderson. Motion carried.

COMMITTEE ASSIGNMENTS

Motion made by Reppert, supported by Frick to accept the committee assignments for 2012. Motion carried.

APPROVAL OF AGENDA

Motion made by Frick, supported by Anderson, to approve the agenda as presented. Motion carried.

BRIEF PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Motion made by Kne, supported by Frick, to approve the minutes of December 19, 2011 as corrected. Motion carried.

CORRESPONDENCE

None

FINANCES

1. Approval of Bills: December 30, 2011: **Motion made by Anderson, supported by Reppert, to approve the bills as submitted. Motion carried.**
2. Financial Report: Not available
3. Branch County Penal Fine Report: Not available

PENDING BUSINESS

1. Reports from Central & Branch Liaisons:
 1. Alganssee: Rucker reports (submitted by Jan Clark)
 1. It seems like we just got our Christmas decorations up, now we are taking them down.
 2. Story and craft time is going good. Jessica has been a big help with story hour and crafts, she does it all.
 3. I spend a lot of time with patrons and receiving and sending out MelCat items.
 4. Not much snow shoveling yet, but I am sure it is coming!
 2. Bronson: No report
 3. Coldwater Branch: Vanderpool-Combs reports.
 1. Kids Place report – placed on file.
 2. We are doing some PR with Chinese New Year coming up. We will be doing a program at Lakeland school for the 4th grade (150 children) on January 20th.
 4. Coldwater Public Library (Holbrook Heritage Room).
 1. December 12, 2011 minutes of the CPL Board meeting (placed on file.)
 5. Quincy Branch: Frick reports (submitted by Lisa Wood).
 1. The school break meant we had a lot more children visiting the library.
 2. A lot of tutoring taking place in the basement.
 3. During quiet moments we straighten and organize the library. We still have our 90 year old Tuesday volunteer, who is quite a worker!
 4. Quincy received a few \$400 donations at the end of the year by dedicated supporters.
 5. A Quincy resident called to ask the location of the library. The patron was sitting in the park and could actually see the library during our conversation as I gave her direction. As small as Quincy is, it still amazes us that people don't see a 2-story brick building next to the post office.
 6. Sherwood Branch: Horn reports.
 1. Judy and I have started Story-Hour for 2012.
 2. We have been working on weeding and organizing our library.
 3. The furnace is still working.
 7. Union Twp Branch – No report.
2. Building Committee: Did not meet.
3. Children's Services Committee: Did not meet.

4. Personnel Committee: Met January 2, 2012 Reppert reports.
 1. We met with Rucker and went over ideas and cost for posting the Director's position and are working on the job description; benefits; and interviewing details. A special meeting will be scheduled to approve the job description; benefits and posting, after the Personnel Committee is ready to make their recommendation.
 2. Compensation of the Interim Director: We divided out the compensation on an hourly basis. **Motion by Reppert, supported by Anderson, to increase John Rucker's compensation, retroactive to December 19, 2011 \$384.62 per pay period to be reviewed in 6 months, or upon the hiring of a director; authorize Rucker to increase hours for the automation assistant, up to a maximum of 30 hours, until a new Director is found. Motion carried.**
5. Finance Committee: Did not meet.
6. Technology Committee/Children's Internet Protection Act: Did not meet; however our Automation Librarian continues to diligently monitor the system and assures compliance.
7. Interim Director's Report: Placed on file.
 1. The Children's Services Committee will meet with some of the Branch Managers to discuss the movie license policy.
 2. **Motion by Frick, supported by Kne, to have the Interim Director prepare a consent agenda, starting next month. Motion carried.**
8. Automation- Rucker reports (placed on file.)
 1. **motion made by Anderson, supported by Reppert, to approve the purchase of computer replacements as per the 5-year plan for the amount of \$20,280.61 to be taken from the Automation Fund. Motion carried.**
 2. **Motion by Frick, supported by Kne, to approve the purchase of a new high speed document scanner for \$439.99 from Automation Fund. Motion carried.**
 3. Statistical Reports: Not available
 4. Book Budget: Not available
 5. Monthly Statistical Reports: Not available
 6. Capital Projects: Not available

UNFINISHED BUSINESS

None

NEW BUSINESS

None

INFORMATIONAL ITEMS

None

EXTENDED PUBLIC COMMENTS

None

ADJOURNMENT

Motion made by Frick, supported by Kne, to adjourn the meeting.

Meeting adjourned at 7:10 p.m.

Respectfully submitted,

Bonnie Frick,
BDL Secretary

Gina Horn,
Recording Secretary

The Branch District Library System will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library System by writing or calling the following: Branch District Library System, 10 E. Chicago St., Coldwater, MI 49036 – (517) 278-2341