

Branch District Board Meeting
10 E. Chicago St., Coldwater, MI 49036

Bronson Branch
207 N. Matteson St.
Bronson, MI 49028

August 16, 2010
6:00 p.m.

MEETING CALLED TO ORDER

Board President, Cherry calls the meeting of the Branch District Library Board to order at 6:00 p.m. at the Bronson Branch.

PRESENT FOR ROLL CALL

Dorothy Cherry, BDL Board President; Georgann Reppert, BDL Board Vice President; Bonnie Frick, BDL Board Secretary; Pat Kne; Phil Anderson; Lynda Chan; Gayle Clover;

ABSENT

None.

ALSO PRESENT

Bruce Mills, Director; Jeanne Berg, Tech Services/Circulation Coordinator; Bookkeeper; Gina Horn, BDL Administrative Assistant/Sherwood Branch Manager; Lynnell Eash, Bronson Branch Manager; Lisa Wood, Quincy Branch Manager; Bob Kne.

APPROVAL OF AGENDA

Motion made by Frick, supported by Kne, to approve the agenda with the addition of Proposed Change to Plan of Service to be added under Unfinished Business; under Bills: additional packet of bills for August 13th and add July 31st For Penal Fine chart. Motion carried.

BRIEF PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Motion made by Clover, supported by Reppert, to approve the minutes of the July 19th 2010 as corrected. Motion carried.

CORRESPONDENCE

None.

FINANCES

1. Approval of Bills: July 30 & August 13, 2010 **Motion made by Chan, supported by Anderson, to approve the bills of July 30th and August 13th 2010 as submitted. Motion carried.**

2. Financial Report: July 31, 2010 & 2009 (Placed on file.)
3. Branch County Penal Fine Report: July 31, 2010 (Placed on file.)
4. Bronson Fiduciary Reserved Fund: July 2010 (Placed on file.)
5. Glenn Barnett Fund: July 2010 (Placed on file.)

PENDING BUSINESS

1. Reports from Central & Branch Liaisons:
 1. Alganssee Branch: Mills reports.
 1. We had our final Summer Reading picnic on Saturday, July 31st. The Alganssee Friends bought and served pizza and ice cream for 36 patrons. We had 56 patrons sign up for the program and 41 that finished. We gave out goody bags for the children with gifts provided by Friends of the Coldwater library, McDonalds, the Branch County 4-H Fair and Alganssee Friends. Names were drawn for 3 canvas book bags for the adults and the Alganssee Friends gave 6 teens \$10 gift certificates.
 2. Bronson Branch: Eash reports.
 1. We celebrated the end of the Summer Reading Program the last Saturday in July. There were 75 people who came to celebrate.
 2. Nancy Stutzman had made and donated 3 blue jean comforters to be drawn for kids.
 3. Pictures are posted of Summer Reading projects.
 4. 257 children, teens and adults. 160 completed the program. The kids agreed to read 1689 books, but ended up reading 2,348 books. The adults and teens had a point system and needed to get 2,000 points. The grand total for points is 186,449.
 5. Over all our circulation is up 7.5% from last year. Our July attendance was 6 short of 2,000. Our summer attendance for 2 months is 6,221; the computer use was 1,629; and we signed up 74 new patrons.
 6. With all of the people coming into the library to check out books, using the computer or using the WiFi, we have very limited space and are already thinking that Phase 2 is needed for a multimedia center.
 7. We will be starting programs again in September.
 3. Coldwater Branch: Baker reports
 1. Local author, Donald Von Renner will be at the Coldwater branch on Thursday, August 26th from 2 – 4 to discuss his book, *Maybe, Just Maybe*. The book is based on some of his life experiences even though the book is fiction.
 2. We had a successful Adult summer reading program. We are looking at starting something in October.
 3. Ture Farwell will be back in the fall.
 4. Ruth is compiling statistics for Summer Reading for the entire Branch District and it is estimated to be around 1,300 people who have participated.
 5. Amanda Reports – A second Anima - Manga Club event has been scheduled for August 19th. This year we will be asking teens to vote for their top 10 favorite YA books on the YALSA website. We will be having a Teen Book Discussion Group September 2nd.

4. Coldwater Public Library (Holbrook Heritage Room)

Placed on file.

5. Quincy Branch: Woods reports.

1. 141 signed up with 66 finishing for the Summer Reading Program. Each child who participated received Fair tickets, McDonald's Happy Meal tickets, and a book for each child donated from the Quincy Friends. We post all of the winners on the bulletin board from each of the drawings throughout the summer. The Friends donated 2 \$25 gift certificates for the teens and McDonald's gave the iPod Shuffle, which was great for the middle school kids.
2. Bill Swallow and others put up a booth at the 4-H Fair to advertise Quincy businesses and also allowed the Quincy Branch to put out some flyers.
3. September 1st Lisa will be going to Jennings Elementary for their Open House.
4. 100th celebration – Patrons have loved the monthly give-away. Demonstrators will be at the library.
5. 1700 using our wireless.

6. Sherwood Branch: Horn reports.

1. We finished our Summer Reading program on July 31st with the Build-a-Boat contest, which 5 children had entered. We were able to float all of the boats in the pool that Mrs. G brought. Mrs. G's boat was the only one that sank.
2. We drew names for the Grand Prize winners: Jaylen Eyer won the Leapster; Casey Harden won the portable DVD player and 2 movies and Brienna Wright won the MP3 player and gift certificate all donated by Solutions of Southwest Michigan LLC. All other patrons who completed the program got goody bags with 4-H Fair passes, McDonald's Happy Meal tickets, T-shirts, book bags and many other prizes.

7. Union Branch: No report.

1. The Friends of the library have approved the plans and the contractor (Brusee Brady Inc., the same contractor that put in Bronson's elevator) for the new library. As soon as we get a finalized floor plan we will start choosing the furniture to be ordered. They are hoping to start construction within a month.
2. Building Committee: Did not meet.
3. Ad-Hoc Committee: Did not meet.
4. Personnel Committee: Did not meet.
 1. Grooming Policy: **Motion made by Reppert, supported by Chan to adopt the proposed grooming policy. After much discussion the motion and support were withdrawn.**
5. Finance Committee: Did not meet.
6. Technology Committee/Children's Internet Protection Act: Did not meet, however our Automation Librarian has reported that the library continues to monitor and assures compliance with the Children's Internet Protection Act.
7. Director's Report: Placed on file.
 1. We do not have to hold the Tax Equalization Hearing this year.
 2. Exam Proctoring – Should we charge for proctoring? The board suggested that we waive the fee for colleges within the district and a small fee for those colleges outside of the district.
 3. Library sign is up (No Smoking by the entrance).

4. Woodlands Governing Board opening position– waiting to hear from Rev. Troust.
5. Globes outside the door need to be replaced.
6. Bracy & Jahr have not show up yet.
8. Automation Report: Mills reports.
 1. Optical Fiber Service – Will be coming to the Coldwater Branch.
9. Statistical Reports
 1. Book Budget: 2010 (Placed on file.)
 2. Monthly Statistical Reports: June 2010 (Placed on file.)
 3. Capital Projects: July 2010 (Placed on file.)

UNFINISHED BUSINESS

1. Proposed Changes to the Plan of Service – Cherry suggests a Public Hearing in September. **Motion made by Chan, supported by Kne, to have a meeting on the 23rd of September, at 6:00 p.m. to have a Public Hearing meeting on the proposed changes to the Plan of Service. Motion carried.**

NEW BUSINESS

1. Meeting Dates: **Motion by Anderson, supported by Reppert, to approve the meeting dates for 2011.**

Roll call vote:

Ayes:7

Nay:0

Absent: 0

2. Holiday Closing 2011: **Motion made by Frick, supported by Reppert, to approve the library closings dates for 2011. Motion carried.**

INFORMATIONAL ITEMS

- Patron Comments – Placed on file.

EXTENDED PUBLIC COMMENTS

Board member Chan commented on how great the librarians were in Kids Place.

ADJOURNMENT

Motion made by Clover, supported by Chan, to adjourn the meeting. Meeting adjourned at 7:45 p.m. Motion carried.

Respectfully submitted,

Bonnie Frick
BDL Secretary

Gina Horn
BDL Recording Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library System by writing or calling the following: Branch District Library System, 10 E. Chicago St., Coldwater, MI 517-278-2341