

Meeting of the Branch District Library Board

10 E. Chicago St., Coldwater, MI 49036
3rd Floor Meeting Room

March 15, 2010

MEETING CALLED TO ORDER

President Cherry calls the meeting of the Branch District Library Board to order at 6:03 p.m.

PRESENT FOR ROLL CALL

Dorothy Cherry, President; Bonnie Frick, Secretary; Pat Kne, Gayle Clover, Lynda Chan,
Phil Anderson

ABSENT

Georgann Reppert

ALSO PRESENT

Bruce Mills, Director; Jeanne Berg, Tech Services/ Circulation Coordinator/ Bookkeeper; Gina Horn
BDL Administrative Assistant/ Sherwood Branch Manager; Lynnell Eash, Bronson Branch Manager;
John Rucker, Assistant Director; Nola Baker, Head of Adult Services; Mary Jo Krantz

APPROVAL OF AGENDA

Motion by Chan, supported by Frick, to approve the agenda as amended, which will include an additional set of bills dated March 12, 2010 under Finances # 1; Penal Fine Report for February 28, 2010 under Finances #3; Year End Branch Reports under Finances, #6 . Motion carried.

BRIEF PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Motion by Frick, supported by Kne, to approve the minutes of February 15, 2010. Motion carried.

CORRESPONDENCE

None.

FINANCES

1. Approval of bills: February 26 – March 12, 2010 **Motion by Anderson, supported by Kne to approve the bills as submitted. Motion carried.**
2. Financial Report: February 28, 2010 (Placed on file.)
3. Branch County Penal Fine Report: January 31 & February 28, 2010 (Placed on file.)
4. Glen Barnett: February 2010 (Placed on file.)
5. Bronson Fiduciary Reserved Fund: (Placed on file.)
6. Branch Year End Reports: 2009 (Placed on file.)

PENDING BUSINESS

1. Reports

1. **Algansee:** Mills reports.

1. Jan would like to thank the board for approving the Algansee Capital request for the shelves and the rug. The story hour children are enjoying the new rug and the shelving should be arriving any day.
2. The Valentine party went well. We read a book and had treats.
3. 5 patrons came to the One Book, One County book discussion. Joy provided a Buddha and Jessie brought spring rolls, a fruit bowl and little cookies. We had a good discussion and enjoyed the book.
4. We have been ordering new books for our patrons.
5. We are continuing with story hour.

2. **Bronson:** Eash reports.

1. 39 people finished the "Baby it's Cold Out" contest.
2. We held our book discussion last Thursday. We didn't have a real big group, but for those who were there, we had a good discussion.
3. Movie Nights are scheduled for the next two Fridays in March.
4. Saturday, April 10th is our official Grand Opening for our new entrance/elevator. The board members will be getting invitations sent to them.
5. Our Friends group had a spaghetti supper last Saturday and was able to make \$400.
6. We are starting a *Brick Project*, so if you want to buy a brick in memory of someone or in honor of someone, contact Lynnell. The bricks will be used in the sidewalk of the new entrance.
7. Lynnell will be speaking at Rotary next week.
8. Annual Meeting of the Branch District Friends Groups will be held at the Algansee Township Hall Tuesday, April 20th at 6:30 p.m.

3. **Coldwater Branch:** Baker reports

1. 70 people went to see Bich Minh Nguyen, author of *Stealing Buddha's Dinner* at the Tibbits today. There were a couple of large school groups, one from Hillsdale.
2. We are looking forward to bringing in authors again next year and looking at ways to help finance it.
3. On April 7th Baker has been invited to speak at the Altrusa meeting. She will be talking about the library and how the old card catalog differs from the new card catalog and the different programs that the library provides for the public and how Altrusa can help us with those programs.
4. April 15th we will be having a Nook Users Club.
5. Kids Place is working on *Reading around the world* for March is Reading Month.

4. **Holbrook Heritage Room:** Baker reports

1. This Saturday from 1 – 3 p.m. we will be holding a genealogy workshop.
2. Volunteer Appreciation day is April 14th at 11:30 a.m.

5. **Quincy Branch:** Krantz reports.
 1. Lisa and Renee appreciate the board's approval of the Quincy Capital request last month of step stools and dvd case. They are very nice and very useful.
 2. We have a Capital Funds request for a hand cart for Roy Tappenden to haul books into the library through the elevator. We would like to purchase that from Ace Hardware in Quincy for \$50. **Motion by Clover, supported by Frick, to purchase a hand cart for Quincy from the Quincy Capital fund for \$50. Motion carried.**
 3. Our Federal flag is in the final stages of being restored and framed. The delivery date for it is April 19th.
 4. Our Story hour has grown as a new day care center will be bringing their children. They have recently had a Dr. Seuss birthday party.
 5. We have magnets to pass out for our 100th Anniversary Celebration.
 6. The book discussion went well. There were only three people who showed up for the discussion, but it was still fun. In addition to the discussion, we also had some snacks.
6. **Sherwood Branch:** Horn reports.
 1. We are doing March is Reading Month, so we have challenged our patrons to read 15,000 pages and have brain teasers and riddles for them as well. For each 500 pages they read, they will get their name into a drawing for a prize. For the younger kids, every 5 books they read, they will be able to be put in for the drawing. We have already had several pages completed.
 2. We are doing story hour every Thursday from 4 to 5 p.m. We have celebrated Dr. Seuss's birthday, Valentine's day and will be celebrating St. Patrick's day. Judy reads the kids a story while they work on their Brown Bear, Brown Bear books, and they play BINGO and have snacks of animal crackers and juice.
 3. One of the local business owners has generously offered to purchase items for the Summer Reading program as prizes for the kids.
 4. Saturday, May 1st we will be having a book sale and perennial exchange at the library. Bring a perennial and you can take a different one home, as well as shop for books. This will be from 9 a.m. - 2 p.m.
7. **Union Twp.:** Mills reports.
 1. In February our adult patrons were able to put their name in for a \$25 gas card each time they returned books. Over 150 names were in the jar. Robbert Mefford and Lynn McRae were winners of the drawing.
 2. We have scheduled the Pinewood Derby Workshop this Saturday. The car numbers will be available for the kids. The actual race is held on April 10th.
 3. The Union Branch will be closed on May 4th due to elections.
2. Building Committee: Did not meet.
3. Ad-Hoc Committee: Did not meet.
4. Personnel Committee: Did not meet.
5. Finance Committee: Did not meet.
6. Children's Internet Protection Act: Did not meet, however our Automation Director has reported that the library continues to monitor and assures compliance with the Children's Internet Protection Act.
7. Director's Report: Placed on file.

8. Automation Report: Rucker reports.
 1. The “people counter” that was approved for Bronson last month was purchased for under the amount approved.
 2. The bulk of time last month was spent trying to figure out computer problems on the public computers and doing the annual software update.
 3. As an informational item, the entire county of Branch now has high speed internet access available through DMCI Broadband, except for the Sherwood area.
 4. The Technology Committee will need to set up a meeting.
9. Book Budget: February 2010
10. Monthly Statistical Report: February 2010
11. Capital Projects: February 2010

UNFINISHED BUSINESS

1. Committee Assignments:
 1. **Building Committee:**
 1. Phil Anderson
 2. Lynda Chan
 3. Gayle Clover
 4. Carole Bolton (CPL Board)
 2. **Children's Services Committee:**
 1. Gayle Clover
 2. Patricia Kne
 3. Bonnie Frick
 3. **Financial Committee:**
 1. Gayle Clover
 2. Phil Anderson
 3. Dorothy Cherry
 4. **Personnel Committee:**
 1. Lynda Chan
 2. Dorothy Cherry
 3. Georgann Reppert
 5. **Technology Committee:**
 1. Bonnie Frick
 2. Phil Anderson
 3. Georgann Reppert

NEW BUSINESS

None

INFORMATIONAL ITEMS

Patron Comments

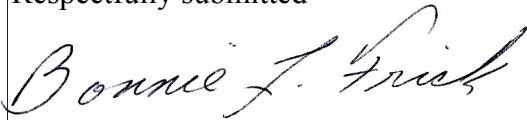
EXTENDED PUBLIC COMMENTS

None

ADJOURNMENT

Motion by Chan, supported by Kne, to adjourn the meeting. Meeting adjourned at 7:20 p.m.

Respectfully submitted



Bonnie Frick
BDL Secretary

Gina Horn
BDL Recording Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library System by writing or calling the following: Branch District library System, 10 E. Chicago St., Coldwater, MI 49036 - 517-278-2341