

10 E. Chicago Street – Coldwater, MI 49036
Branch District Library System
Board Meeting Central Library
3rd Floor Conference Room
March 17, 2008
6:00 P.M.

Approved
April 21, 2008

MINUTES

President Cherry called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PRESENT FOR ROLL CALL

Dorothy Cherry, President; Bonnie Frick; Georgann Reppert, Gayle Clover, Secretary; Lynda Chan (arrived at 6:03).

ABSENT FOR ROLL CALL

Jack Gay, Pat Kne

ALSO PRESENT

Bruce Mills, Director; John Rucker, Assistant Director; Jeanne Berg, Children's Services Librarian & Bookkeeper; Lynnell Eash, Bronson Branch Manager, Gina Horn, Secretary, Cindy Sebald.

APPROVAL OF AGENDA

Motion made by Clover, supported by Frick, to approve the agenda as submitted. Motion carried.

BRIEF PUBLIC COMMENTS

Sebald: Asked the board if their roll with the Union Township branch is as follows: *Branch District Library agrees to cooperate in any way possible to promote the building of the new library in Union Township and once built to furnish it with Capital improvement funds up to and including 100% of what is in the account if needed. Those decisions would require a board vote, as would any Capital Improvement expenditure.* The board agrees to the statement. Sebald explains that all 9 organizations will receive a copy of all agreements.

APPROVAL OF MINUTES

Motion made by Frick, supported by Reppert, to approve the minutes of February 18, 2008 as corrected. Motion carried.

CORRESPONDENCE

(No correspondence)

FINANCES

1. Approval of Bills: 02/29/08 & 03/14/08
Motion made by Chan, supported by Clover, to approve the bills as submitted.
Motion carried.
2. Financial Report: February 2008 & 2007 (placed on file).
3. Branch County Penal Fine Chart: March 5, 2008 (placed on file).
4. Kerr Funds: February 29, 2008 (placed on file).
5. Century Bank & Trust: February 29, 2008 (placed on file).
6. Barnett Fund: March 5, 2008 (placed on file).
7. Bronson Fiduciary Reserved Fund: March 2008 (placed on file).

PENDING BUSINESS

- 1) Reports from Central & Branch Liaisons:
 - a) **Alganssee Branch:** Mills reported:
 - i) Adults and children are reading lots of books with March Is Reading Month.
 - ii) They have had a St. Patrick's Day and Easter craft program.
 - iii) The tower is up for Internet. We are waiting on Consumer's Power to connect power, no word on a date.
 - iv) More patrons are coming in now that the weather is better.
 - v) Alganssee will have a book discussion on the book, *For One More Day* by Mitch Albom on Tuesday March 18th at 5:30. We are hoping for a good turnout as lots of patrons have read the book or listened to the cd. We have 5 people signed up for the book discussion. Report submitted by Jan Clark, Alganssee Branch Manager.
 - b) Bronson Branch: Eash reports.
 - i) We had thirty-five (35) children attend story time a couple of weeks ago (we usually have around 20 children attend).
 - ii) The *Bronson Bookies* held their first book discussion last month on the book, *Piece Like a River*. Tomorrow we will be discussing *For One More Day*, and next month we will be discussing the book *Little Heathens*.
 - iii) There were a lot of people who came for the first time to our Movie Night.
 - iv) This month we are going to hold a Puppet workshop for four (4) weeks on Wednesdays.
 - v) Eash has been attending Chamber of Commerce meetings to try to get the library in front of the business people there in Bronson.
 - vi) John Rucker is working on the computers in the basement. We are hoping they will be up and running later this month.
 - vii) The circulation is up 18% for Bronson in the month of February.
 - viii) The Soup & Sandwich with the Silent Auction went very well. The meal raised \$931.00 and the Silent Auction raised \$1,107.00.
 - ix) **Motion made by Chan, supported by Reppert, to approve the Capital Improvement expenditure of \$129.99 to purchase a Hoover vacuum cleaner from Miller's Hardware in Bronson. Motion carried.**

- c) Coldwater Central Branch: Berg reported:
 - i) March is Reading Month and we are doing *A Word a Day* (children look up the definition of a new word each day and enter for a drawing).
 - ii) Contractors have started coming in and taking measurements for the remodeling for Kidsplace. We are excited that it might start becoming a reality.
 - iii) Poetry week we are still planning on having a contest. The Friends have agreed to help us with prizes.
 - iv) For the Teen Tech Week, we sent fliers to the schools and are hoping to have kids who are interested.
 - v) The materials have been sent to the branches for the Summer Reading Program.
 - vi) We will be having a Baby-Sitting Program this summer.
 - vii) Chris Rodisiler is still reading for us. He will continue for a few more times this spring and will re-start in the fall.

- d) Coldwater Public Library (Holbrook Heritage Room): (to be e-mailed to board members).

- e) Quincy Branch: Frick reports.
 - i) For the flag preservation, we have to go elsewhere. The Burrows Corporation only does storage and not display cases. Lisa has found a couple more places, including Detroit Institute of Art. This will be a long slow process, it's not a big rush, and we just need to do it before the flags are completely disintegrated.
 - ii) The leaks in the south windows were fixed right away.
 - iii) **Motion made by Reppert, supported by Chan, to approve the Capital Improvement expenditure of \$166.65 plus shipping and handling for twelve (12) plastic bookracks for the Quincy branch. Motion carried.**
 - iv) Lisa and Renee have been busy weeding and had found a first edition copy of *Catchers in the Rye*.
 - v) The Quincy Book Discussion was last Saturday, but no one attended. There were positive comments about the book in general, but for some reason no one came to the book discussion. Renee and Lisa wonder if next year we may want to consider a blog. Everyone seems to be so busy and maybe we can get more participation that way.

- f) Sherwood Branch: Horn reported.
 - i) Six (6) teens showed up at the library Friday night to help decorate the library for a surprise party for Lynnell Eash. Those teens came back to the library at 7:30 Saturday morning to help finish decorating. They met Eash at the door with cans of Silly String and confetti. Several families came to wish her well and to show their appreciation for all she has done for the Sherwood branch. She will be missed!
 - ii) The book discussion for the One Book, One Community went well with three people attending.
 - iii) Family Movie night will be this Thursday. The movie to be shown is *The Bee Movie*.
 - iv) Teen Club, U.S. Girls club, Scrapbooking, and a Basic Computer class for adults will be scheduled for the month of April.

- g) Union Twp. Branch: No report at this time.
- 2) Building Committee: Did not meet.
- 3) Ad-Hoc Committee: (Children's Services Committee) did not meet.
- 4) Personnel Committee: Reppert reports committee meeting March 5, 2008
- a) The Director's evaluation form was revised.
After Personnel Committee is satisfied with it, the evaluation will then be submitted to the Board for final approval.
- 5) Finance Committee: Did not meet.
- 6) Technology Committee/Children's Internet Protection Act: Did not meet.
- Director's report: (Placed on file.)
 - Automation report: (Placed on file.)
- 7) Statistical Reports:
- a. Book Budget: 2008 (placed on file.)
- b. Monthly Statistical Report: February 2008- (placed on file.)
- c. Capital Projects: February 2008- (placed on file.)

NEW BUSINESS

None

INFORMATIONAL ITEMS

Patron Comments: Discussed.

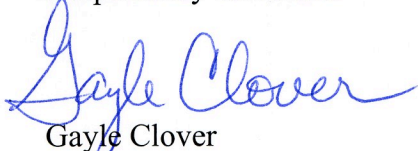
EXTENDED PUBLIC COMMENTS

None

ADJOURNMENT

**Motion made by Frick, supported by Chan, to adjourn the meeting. Motion carried.
Meeting adjourned at 6:45 p.m.**

Respectfully submitted



Gayle Clover
BDLS Secretary

Gina Horn, Recording Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the Meeting/hearing upon one week's notice to the Branch District Library System by writing or calling the following: Branch District Library System, 10 E. Chicago St., Coldwater, MI 49036
- (517) 278-2341