

**Approved August 21, 2006**

**10 E. Chicago Street – Coldwater, MI 49036  
Branch District Library System  
Board Meeting Minutes**

*UNION TWP. Branch*  
**221 North Broadway St  
Union City, MI 49094  
July 17, 2006  
6:00 P.M.**

President Dorothy Cherry called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

**PRESENT FOR ROLL CALL**

Carol Brown; Lynda Chan; Dorothy Cherry, President; Gayle Clover, Secretary; Jack Gay, Vice President; Patricia Kne; Georgann Reppert.

**ABSENT FOR ROLL CALL**

No one.

**ALSO PRESENT**

Lynnell Eash; Pat Kaniewski; Mary Jo Kranz, Quincy Library Board member; Sandra Patterson; Bruce Mills, Director; Barbara Riegel.

Union Twp. Board: Ralph Strong, Supervisor; Terri L. Orris, Clerk; E.Sue Adolph, Treasurer; Robert Hemker, Trustee; James Swain, Trustee.

Public: Sharon Boley; Marv & Marcia Carman; Joan Collins; Carle Kever; Cindy Sebald; Becky Spooner; Denny Spooner; Audrey Strong; Sally Thornton; Linda VanWormer; Natalie VanWormer; Renita Wallen-Halbleib; Carol Walter; Al & Martha Wilcox.

**APPROVAL OF AGENDA**

**Brown moved, seconded by Gay, to approve the Agenda of July 17, 2006 as submitted. Motion carried.**

**BRIEF PUBLIC COMMENTS**

Concerns of the Union Twp. library closing were addressed by: Carol Brown; Marcia Carmen; Mary Carmen; Carle Kever; Terri L. Orris; Cindy Sebal; Denny Spooner; Ralph Strong; James Swain; Linda VanWormer; Renita Wallen-Halbleib and Martha Wilcox.

#### APPROVAL OF MINUTES

**Brown moved, seconded by Kne, to accept the Minutes of June 19, 2006 removing Chan from Present for Roll Call. Motion carried.**

#### CORRESPONDENCE

1. Nothing at this time.

#### FINANCES

1. Approval of the Bills: 06/23/06 & 07/07/06  
**Chan moved, seconded by Brown, to approve the bills as submitted with one exception checking out the "Rothrock" item. Motion carried.**
2. Financial Statement: June 30, 2006 & 2005. (Place on file.)
3. Penal Fine Chart: Period ending June 30, 2006.
4. Century Bank & Trust: 06/30/2006.
5. Southern Michigan Bank & Trust: 06/30/06.
6. Kerr Donation: 07/07/06.
7. Bronson Fiduciary Reserved Fund: Jan., Feb., March, April, May and June 2006.
8. Additional Information Branches Expenditures Quarterly: June 30, 2006.

#### PENDING BUSINESS

1. Reports from Central and Branch Liaisons:

a) **Algansee:** Mills reported.

- ~ We had 43 patrons sign up for Summer Reading Club, which will end this week, patrons turning their book lists in by July 15<sup>th</sup>.
- ~ Saturday, July 22<sup>nd</sup> at 1:00 p.m. we will have our wrap up party with pizza and ice cream, playing games, giving out prize bags!
- ~ Thanks to our Friends Group and many patrons volunteering to help we have had one and most of the time two story and craft story hours focusing on Paws, Claws, Scales and Tales theme.
- ~ Last Wednesday we had 14 for story hour with a patron buying pizza and root beer, all had a good time! Children read books to each other!
- ~ We had our Friends Book and Bake Sale we cleared \$100.00 to help with our party and prizes! We advertised a lot but the bake sale went best. We still have many donated books on the front porch of library for sale!
- ~ We also have pictures of our patron's favorite animals displayed in a case and will be giving out prizes for those also; this contest went over very well.
- ~ This was my first year with Summer Reading Program, I can see a lot of things I should have done differently but am already writing down ideas for next year, planning a bigger and better program next year! Thank you, Jan Clark

b) **Bronson:** Lynnell Eash reported.

- ~ We have had a really good turn out for our Tuesday Movies, Craft Time, and our Pre-school Story Time.

- ~ Last Tuesday, we showed the movie *From Moccasins to Main Street*. DVD about US-12.
- ~ Our Summer Reading Club we have 153 children, teens and adults enrolled. Ends on July 25<sup>th</sup>. Party will be July 29<sup>th</sup>.
- ~ This coming Saturday, July 22<sup>nd</sup>, we will be closed due to the Polish Fest in Bronson.
- ~ Joel Tacey Program, a Juggler that came and we had a pretty good turnout wasn't as many as we hoped for. Kids had a really good time.
- ~ We have had donations of several Videos and DVD's to add to our collection.
- ~ Last month the interior door to the library the beveled glass got broke again. A lady was exiting the library the door flew out of her hand and hit the corner of the desk and broke. Don't think she has been back to the library.

**Chan moved, seconded by Kne, to approve the expenditure of \$250.00 from the Bronson Capital Improvement, which is the deductible on the beveled glass for the interior door that was broken by a patron. Motion carried.**

c) **Coldwater Central Branch**: Mills reported:

- ~ Nothing to report this month.

d) **Coldwater Public Library** (Holbrook Heritage Room): Minutes of June 12, 2006.

- ~ 120<sup>th</sup> Anniversary Celebration - Saturday, July 29<sup>th</sup> has been canceled due to lack of getting a food license.

e) **Quincy**: Mary Jo reported:

- ~ New registrations for June were way up – 56.
- ~ 2184 attended the library for the month of June!
- ~ We had a large group of 87 for our Ronald McDonald Program. He did a wonderful job.
- ~ Over 40 people attended for the Joel Tacey's "Reading Rocks" Program. He was energetic and fun for the kids.
- ~ Our annual Pet Parade brought in over 75 people and was a great success. Dr. Pete Baldwin and many others have helped to make this an event the children look forward to every year. 47 wonderful pets attended, everyone is a winner!
- ~ Our Summer Reading Program has 157 (pre-school – 5<sup>th</sup> grade) signed up and 32 (6 – 8<sup>th</sup> graders)! That is our record!
- ~ The Summer Reading Program will wrap up with the McDonald's bike giveaway on July 22<sup>nd</sup>.
- ~ We are continuing to get estimates on lighting for the library.

f) **Sherwood**: Lynnell Eash reported.

- ~ 19 Children and teens signed up for our Summer Reading Program. Our party is this Saturday. They are turning in their folders. Little more than half have finished so far.
- ~ Craft Time is coming to an end this Thursday, will be our last one.
- ~ Jim Merrill came and did a balloon-sculpting program. He arrived at 9:00 in the morning. 10 people showed up. "BLAST" people were waiting for the bus at the corner, so I invited them in to watch the program.
- ~ The cupboard and file cabinet that was ordered back in May have not arrived as yet. Called Gaylord and the lady is doing a search for them.

g) **Union Twp: Host Library** - Patricia Kaniewski reported:

- ~ Kalamazoo Nature Center held a Summer Reading Program at the Fire Hall on Thursday, July 13, 2006.
- ~ Two groups from the "BLAST" Program of Community Unlimited continue to come in for a story and book selection each Monday before opening.
- ~ Summer Reading ends Wednesday, July 19<sup>th</sup>, when all folders need turned into the library.
- ~ Ending party held at the local park at 12:30 p.m. for Summer Reading participants. Two bikes have been donated for prizes.

2. **Building Committee**: Did not meet.

3. **Children's Services Committee / Ad Hoc Committee**: Did not meet.

4. Personnel Committee: Friday, July 14, 2006. (Brown, Reppert, Berg and Mills)

Brown reported regarding Health Insurance new rates:

**Clover moved, seconded by Gay, to approve the recommendation of the Personnel Committee that would change our plan from \$15.00 co-pay for office visits to \$20.00; Chiropractic Office visit co-pay from \$0 to \$20.00; Rx Drug Coverage \$15/25 to \$10/40 and No Deductible to Deductible is \$100/200; co ins 90/10% deductible up to \$500/1000 maximum per person/family per calendar year. Effective 9/15/2006. Motion carried.**

Cherry: Bruce please inform your staff at the next Staff Meeting. \_\_

5. Finance Committee: Did not meet.

6. Technology Committee/Children's Internet Protection Act: Did not meet.

*(John Rucker, Automation Librarian is continuing to monitor Internet filters to comply with the Children's Internet Protection Act.)*

7. Directors Report: Bruce Mills reported:

- ~ Back Door Update: Still haven't heard from Scott Brand on the exterior door.
- ~ Ice Cream Social: Canceled due to getting a license.
- ~ Leisure Reading Area Plaque: I have received an example of a plaque from Discount Signs and More of Quincy.

Cherry: Check with Mike Gorecki, at SPI Photo.

- ~ MDOT Online Survey: Online survey regarding the MI Transportation Plan will be continuing through July 21<sup>st</sup>. Report after survey ends.
- ~ Parking Lot Changes: I attended the Branch County House Committee at the Courthouse on Tuesday, July 11<sup>th</sup>, regarding parking.
- ~ State Aid Update: Received our second aid payment of \$17,190.58. Also, the news from Lansing is that the state aid for next year has been approved with a 4.4% increase, after this increase we will be back at 1992 level of financing.
- ~ Union Township Update: Chuck Lillis will be on vacation until Monday, July 17<sup>th</sup>.

Cherry read an E-mail from Attorney Lillis. We need to set-up a time that both boards are available. (Motion made later in the meeting.)

8. Automation Report: No report at this time.

9. Statistical Reports: Informational items.

- Book Budget: 2006 - informational
- Monthly Statistical Report: June 2006 - informational
- Capital Projects Report: 2006 - informational

#### **NEW BUSINESS**

1. Nothing at this time.

#### **INFORMATIONAL ITEMS**

Clover: Bronson Library will be closed Saturday, July 22<sup>nd</sup> for the Polish Fest.

**EXTENDED PUBLIC COMMENTS**

Letter from Township of Union: Dated July 14, 2006

Dear Director Mills and Library Board Members:

By Board action and in accordance with the Branch District Library System Plan of Service, Section XIII, the Union Township Board does hereby declare its intent and give this written 90-day notice, effective July 11, 2006, to terminate the existing Plan of Service Contract between the Branch District Library and the Township of Union and to enter into negotiations for a new Plan of Service or building suiting both the Township of Union and the Branch District Library.  
Respectfully, Ralph J. Strong, Union Township Supervisor

Discussed at length with Township Board and public.

**Gay moved, seconded by Chan, to hold a special board meeting upon receipt of the proposal from the Union Twp. Board pursuant to their notice. 6 yeas 1 nay 0 absent Motion carried.**

**ADJOURNMENT**

**Gay moved, seconded by Reppert, to adjourn.** Meeting adjourned at 8:04 p.m.

Respectfully submitted:

Gayle Clover  
BDLS Board Secretary

Barbara Riegel, Recording Secretary

**The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting / hearing upon one weeks' notice to the Branch District Library System, 10 East Chicago Street, Coldwater, Michigan 49036 – (517) 278-2341 or FAX (517) 279-7134.**

July 17, 2006