

10 E. Chicago Street – Coldwater, MI 49036
Branch District Library System
Board Meeting Minutes

Algansee Library
580-B s. Ray Quincy Road
Quincy, MI 49082-9530

September 19, 2005
6:00 P.M.

President Dorothy Cherry called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PRESENT FOR ROLL CALL

Marilyn Ashdown, Secretary; Carol Brown; Dorothy Cherry, President; Gayle Clover; and Jack Gay, Vice President and Carol Walter.

ABSENT FOR ROLL CALL

Lynda Chan, (excused.)

ALSO PRESENT

Janice Clark; Lynnell Eash; Erica Ewers, Supervisor Algansee Township; Pat Kaniewski; Carole Maddox; Bruce Mills, Director; Barbara Riegel.

APPROVAL OF AGENDA

Gay moved, seconded by Ashdown, to approve the Agenda of September 19, 2005 with two additions one to New Business: #2 Carol Walter's and one to Bronson Liaison Report: Plan of Service. Motion carried.

RESOLUTION & PUBLIC HEARING ON INCREASING PROPERTY TAXES

Posted in the Coldwater Daily Reporter; Bronson Journal; Union City Paper and WTVB Radio station - September 8, 2005.

Meeting opened to the public at 6:05 p.m. no comments from the public closed 6:06 p.m.

Resolution to increase 0.0136 mills in the operating tax millage rate to be levied on property in 2005.

Brown moved, seconded by Walter, to approve the Resolution under the Headlee Amendment.

Roll Call Vote: 6 Ayes 0 Nays 1 Absent Motion carried.

BRIEF PUBLIC COMMENTS

No one at this time.

APPROVAL OF MINUTES

Ashdown moved, seconded by Gay, to approve the Minutes of August 23, 2005 with corrections to opening statement and under Bronson report; 6th paragraph. Motion carried.

CORRESPONDENCE

1. Industrial Facilities Tax Exemption Certificate for: Camoplast Crocker LLC, Coldwater, MI.
2. Application for Obsolete Property Rehabilitation Exemption Certificate for: 9 West Properties, Coldwater, MI.

FINANCES

1. Approval of the Bills: (8/19/05 & 9/02/05)
Gay moved, seconded by Brown, to approve the bills as submitted. Motion carried.
2. Financial Statement: Discussed, placed on file.
3. Penal Fine Chart: August 31, 2005 - Informational.
4. Century Bank & Trust: 8/31/2005 - Informational.
5. Ralph Kerr Donation: 9/12/2005 - Informational.

PENDING BUSINESS

1. Reports from Central and Branch Liaisons:
 - a. **Coldwater Public Library Advisory Board:** Minutes of August 8, 2005
 - ~ Usual monthly business meeting, nothing to report.
 - ~ Approved Nola staying the evening of the Open House Tour.
 - ~ Phyllis Rosenburg will be attending the October Board Meeting.

Central News:

- ~ Nothing to report.

- b. **Bronson:** Carole Maddox reported:

- ~ We have been in contact with Bob Boardman from Library Design about rearranging the library. The last plan was fine until we noticed they left no room for Juvenile Non-Fiction, so we are back to square one.
- ~ Open House – to honor the three ladies that started the Friends Group. My name was also put on the plaque with the Friends, what a Surprise! 80 - 90 people attended the Open House.

Gayle Clover reported:

Plan of Service: Discussed in length.

- ~ Having trouble with the Bathrooms and AC. Who should pay?
- ~ Need more clarification in the Plan of Service on several issues.

- c. **Quincy:** Carol Brown reported:

- ~ Bobbie couldn't be here tonight.
- ~ The Quincy Advisory Board welcomed Mary Jo Kranz, trustee.
- ~ Searching for someone to take over the presidency.
- ~ The Quincy Branch has had a Work First Volunteer for the past month, and she has worked out very well. This woman was very punctual and was a hard worker. This volunteer had a quite different work ethic from our previous Work First Volunteer, who neglected to show up, or came late many times.
- ~ Window estimates for the library were discussed at the last advisory board meeting. The township is willing to give toward the endeavor.
- ~ Josephine Olfenowski: a longtime treasurer of the Quincy Friends of the Library has passed away. She will really be missed.

- d. **Union Twp:** Pat Kaniewski reported:

- ~ Working on weeding the non-fiction.
- ~ Heritage Day, October 1st planning on having a Book Sale then. Discussing painting pumpkins.

- e. **Sherwood:** Lynnell Eash reported:

- ~ Started our Pre-School Story Time. Started all the fall schedule.
- ~ Story Hour - doing one in the afternoon and every other Saturday.
- ~ This Saturday during Story Hour we will be discussing regurgitation "owl puke!" ;-)
- ~ Starting our Teen Club. Having an organizational meeting, and will be doing different things.
- ~ Will be doing the Haunted Library in October at the library again this year, when the village has their trick or treat night.
- ~ Also, had our American Girl Club meeting.

f. Algansee: Lynnell Eash reported:

- ~ Introduced Janice Clark - Library Clerk. Board welcomed Janice!
- ~ Closed two days this past month due to road construction.
- ~ Have started pre-school story time and discovered all pre-schoolers from last year have started school.
- ~ Story Hour in the afternoon.
- ~ American Girl's Club has started.
- ~ American Boy's Club has started also.
- ~ Doing a Teen Club here, it will be Wednesday night with the organizational meeting.
- ~ Friends Group meeting on Wednesday.
- ~ First Adult Workshop - Mosaic Stepping Stones.

2. Building Committee: Met 9/13/2005 Gay reported:

- ~ Met last Tuesday, went through the bids; Willowbrook Interiors for carpeting; Brand Construction to do the actual renovations.
- ~ The recommendation is to move forward with the bids that were presented to Bob Stow.
- ~ It does not include furniture at this time.

Bruce reported that the quote on carpet does include the Director's Office and Heritage Room.

Gay moved, seconded by Clover, to direct Bruce to inform Willowbrook Interiors and Brand Construction that the library has granted them permission to proceed with the project. Motion carried.

Roll Call Vote: 6 Ayes 0 Nays 1 Absent Motion carried.

3. Children's Services Committee / Ad Hoc Committee: Did not meet.

4. Personnel Committee: Did not meet.

5. Finance Committee: Did not meet.

6. Technology Committee/Children's Internet Protection Act: Did not meet.

(John Rucker, Automation Librarian is continuing to monitor Internet filters to comply with the Children's Internet Protection Act.)

7. Directors Report: September 2005:

- ~ Computer Classes: Starting classes beginning October 2nd every other week.
- ~ Holiday Tour Update: will contact a local florist to display flowers that evening. Free advertising.
- ~ QSAC Update: Down to four items.
- ~ Remodeling Update: Discussed earlier.
- ~ Staff Meeting: scheduled for September 26th @ 9:00 a.m.; AFLAC representative will be on board.
- ~ State Aid Update: Libraries will take a hit. Co-op's will not be touched.
- ~ Sunday Hours for Coldwater: In place!
- ~ Reference Tables update: Will finish up the installation this week.
- ~ Tax Revenue for 2006: Based on the information received shows an increase.

8. Automation Report: Nothing to report.

9. Statistical Reports: Informational items.

- Book Budget: Informational
- Use Statistics: Informational
- Capital Projects Report: Informational

NEW BUSINESS

1. Library Closing Dates for 2006: **Brown moved, seconded by Walter, to approve the Library Closing Schedule for 2006. Motion carried.**
2. Carol Walter: I regret I'm going to have to resign my position as representative of Union Twp., due to a family situation, changes and responsibilities. I don't feel I have the time necessary to represent in the matter that it should be done. Asking them to replace me. I will serve until they replace me or until December 31st of 2005. Union Twp., has been notified.

Cherry: Carol has submitted her letter of resignation with regrets! Appreciate your service to the Board.

Thank you from the Board!

INFORMATIONAL ITEMS

Nothing at this time.

EXTENDED PUBLIC COMMENTS

Erica Ewers: I want to thank the Board for coming out to the Algansee Library and appreciate your assistance.

Comment and/or suggestion cards: Discussed.

ADJOURNMENT

Gay moved, seconded by Clover, to adjourn. Meeting adjourned at 7:30 p.m.

Respectfully submitted:



Marilyn Ashdown
BDLS Board Secretary

Barbara Riegel, Recording Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting / hearing upon one weeks' notice to the Branch District Library System, 10 East Chicago Street, Coldwater, Michigan 49036 – (517) 278-2341 or FAX (517) 279-7134.