

**10 E. Chicago Street – Coldwater, MI 49036
Branch District Library System
Board Meeting Minutes**

Quincy Library
11 North Main Street
Quincy, MI 49082

**July 18, 2005
6:00 P.M.**

President Dorothy Cherry called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PRESENT FOR ROLL CALL

Marilyn Ashdown, Secretary; Carol Brown; Dorothy Cherry, President; Gayle Clover; Jack Gay, Vice President; and Carol Walter.

ABSENT FOR ROLL CALL

Lynda Chan, arrived @ 6:10 p.m.

ALSO PRESENT

Bobbie Brickey, Quincy Library Board; Judy Dobson, Quincy Library Board; Lynnell Eash; Carole Maddox; Pat Kaniewski; Bruce Mills, Director; Barbara Riegel and Lisa Wood.

APPROVAL OF AGENDA

Brown moved, seconded by Walter, to approve the Agenda of July 18, 2005. Motion carried.

BRIEF PUBLIC COMMENTS

No one at this time.

APPROVAL OF MINUTES

Ashdown moved, seconded by Walter, to approve the Minutes of June 20, 2005. Motion carried.

CORRESPONDENCE

1. Tax abatement for: Coldwater Veneer, 548 Race Street, Coldwater, MI.

FINANCES

1. Approval of the Bills: (6/24/2005 & 7/8/2005)
Brown moved, seconded by Clover, to approve the bills of as submitted. Motion carried.
2. Financial Statement: Discussed, placed on file.
3. Penal Fine Chart: Period Ending Date: June 30, 2005.
4. Ralph Kerr Donation - Informational.
5. Century Bank & Trust – 6/30/2005 – Informational.
6. Bronson Fiduciary Reserved Fund 2005 - Informational.
7. Southern Michigan Bank & Trust: 7/06/2005 - Informational.

PENDING BUSINESS

1. Reports from Central and Branch Liaisons:
 - a. **Coldwater Public Library Advisory Board:** Minutes of June 13, 2005.
Ashdown reported: Questioned me at length about the Code of Conduct, and discussed about opening on Sundays. Informed them nothing was in stone, that the BDLS Board hasn't approved it as of this meeting. Betty Lynd is more then willing to work on Sunday in the Heritage Room; others said they were not willing to work.

Central News:

Bruce reported:

- Kids Place: National speaker and author Jim Merrills was attempting to teach all the kids how to Juggle, balls were flying everywhere.

- b. **Bronson:** Carole Maddox reported:

- ~ Twenty-nine children and adults, learning magic.
- ~ The balloon man, Mike Standiford was there making different animals out of balloons. Was doing a Fairy story for the kids. Thirty children in attendance.
- ~ A contest to see who could draw the best "Dragon." Three different age groups.
- ~ Had a contest taking the words "Dragons & Knights," who could make the most words. One little boy made 331 words. He said he spent a lot of time with the dictionary.
- ~ With some of the endowment money I wanted to order some book in Spanish, for children and adults. I placed an order for 35 books and only 7 were in Spanish. On our book order according to Baker & Taylor these books are available in Spanish but for some reason they are way, way backordered for us.
- ~ Our Summer Reading Program as a whole did not do good this year at all. Fifty (50) signed up and about twenty (20) finished. Showing up when we have these parties because they don't have to sign up for the Summer Reading Program to attend them.

- c. **Quincy:** Lisa Wood reported:

- ~ Great Summer!
- ~ 133 children signed up – 15 were teenagers.
- ~ These wonderful readers have personal goals for 100 books for the summer. Our goal is 30 books to get the goodie bags.
- ~ Jim Merrills did the speed cup stacking. Each child got a stack of cups. Children's room was packed.
- ~ Annual Pet Parade last week. Hugh! Hottest day. 42 pets entered - kids and parents close to 100 people. Friends group had punch and cookies.
- ~ This week Pete Stobie from Kalamazoo Nature Center coming. Bringing dragonflies, and other that goes with the Summer Reading Program theme.
- ~ Had our Scholastic Book Sale, buy one get one free!
- ~ Coloring and dragon drawing contests.
- ~ Baldwin endowment coming in. We miss the presence of Jane!

Bobbie introduced Judy Dobson, Friends of the Library Board.

BDLS Board: Welcome!

- d. **Union Twp:** Pat Kaniewski reported:
- ~ We are in the tail end of our Summer Reading Program. This is our final week.
 - ~ Today we had 26 children in with the BLAST Program. That is the summer community program. We opened doors early to get this group in.
 - ~ This Thursday, 11:00 at the firehall, Pete Stobie from Kalamazoo Nature Center. Presentation of the awards afterwards.
 - ~ Former Library Manager Linda VanWormer husband's passed away.
- e. **Sherwood:** Lynnell Eash reported:
- ~ Finished the Summer Reading Program started a week earlier, thirteen in the club, ten completed. We gave out goodie bags that had small prizes in. The Friends Group gave out shirts and posters.
 - ~ We had the Michigan Birthday Party. Kids and adults attended. Served cake.
 - ~ Closing Saturday, July 23rd and Tuesday, July 26th – for the floor painting and carpeting.
- f. **Algansee:** Lynnell Eash reported:
- ~ We had the Michigan Birthday Party, handed out maps. Showed the kids that Michigan is a mitten, and upper Michigan is the running rabbit.
 - ~ Handed out post cards.
 - ~ Library closed one day due to road construction. Wet tar!
 - ~ Friends Group had their Book Sale and Cookie Sale raised \$305.00.
 - ~ Summer Reading Club had 56 entered and 39 completed it.
 - ~ One lady did the Super Challenge. Which was everything everyone else had to do. Younger kids had to read so many books, the middle kids read so many pages, teens went with points; points for reading books or watching a movie, or reading to other kids. So the Super Challenge was to do all those things and she went way over it was a Grandma that completed it all.
2. **Building Committee:** Did not meet.
3. **Children's Services Committee / Ad Hoc Committee:** June 25, 2005
Marilyn Ashdown reported:
- ~ Code of Conduct Policy - discussed at length, corrections to be made. Second reading at August Board Meeting. No action taken at this time.
 - ~ Survey Recommendations - Purchasing/updating materials; open Sunday's; other issues will be referred to the Personnel Committee. No Board action.
4. **Personnel Committee:** Scheduled to meet August 8th @ noon.
5. **Finance Committee:** Did not meet.
6. **Technology Committee/Children's Internet Protection Act:** Did not meet.
- (John Rucker, Automation Librarian is continuing to monitor Internet filters to comply with the Children's Internet Protection Act.)*
7. **Directors Report:** July 2005
- ~ Baker College Meeting: On July 7th met with Coco Cook, Janel Mills, and Liz Guarino.
 - ~ Insurance Increase for 2006: This might have been already budgeted for 2006. No action taken.
 - ~ Possible State Library Aid Budget cut: Discussed.
 - ~ Sunday Hours for Coldwater: Discussed earlier. Referred to the Personnel Committee.
 - ~ Remodeling Update: Discussed.
 - ~ Tables Update: Ordered on July 8, 2005, no delivery dates as yet.
8. **Automation Report:**
- ~ No report this month.

9. Statistical Reports: Informational items.

- Book Budget: 2005 - Informational
- Use Statistics: June 2005 - Informational
- Capital Projects Report: June 2005 - Informational

NEW BUSINESS

1. Nothing at this time.

INFORMATIONAL ITEMS

Nothing at this time.

EXTENDED PUBLIC COMMENTS

No one at this time.

ADJOURNMENT

Chan moved, seconded by Walter, to adjourn. Meeting adjourned at 7:35 p.m.

Respectfully submitted:

Marilyn Ashdown
BDLS Board Secretary


Barbara Riegel, Recording Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting / hearing upon one weeks' notice to the Branch District Library System, 10 East Chicago Street, Coldwater, Michigan 49036 – (517) 278-2341 or FAX (517) 279-7134.