

10 E. Chicago St.
Coldwater, MI 49036

BRANCH DISTRICT LIBRARY SYSTEM

BOARD MINUTES
JUNE 19, 1995
CENTRAL LIBRARY MEETING ROOM
4:10 p.m.

PRESENT

Marilyn Ashdown, Jeanne Berg, Carol Brown, Martha Hamp, Tim Miller,
Richard Sharland, Jeanne Unterkircher and Director Mary Hutchins.

ABSENT

None.

ALSO PRESENT

Linda Hudson, BDLHEA rep.

APPROVE AGENDA

Brown moved, seconded by Ashdown, to approve the Agenda with June 19 date correction. Motion carried.

APPROVAL OF MINUTES

1. Miller moved, Berg seconded, to accept the May 15, 1995, Regular Board minutes. Carried.
2. Hamp moved, Miller seconded, to accept the June 5, 1995, Special Board Minutes. Carried.

CORRESPONDENCE

1. Gaylord will extend our 180 day warranty to begin when we are circulating on line due to communication problems delaying our progress.
2. Flyer on strategic planning.
3. Letter in support of BDLs technology plan.
4. MLA Task Force update.

BRIEF PUBLIC COMMENTS

None.

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FINANCES

1. Penal Fines discussed.
2. Rumsey & Watkins financial report discussed. Miller moved, Berg seconded, to accept. Carried.

PENDING BUSINESS

1. Bruce Guy's Internet update given by Hutchins:
 - a. Geographical Information Services letter of support to task force: Miller moved, Brown seconded, to support Guy's proposal for the GIS. Carried.
 - b. Info on E-mail and dial-in fees for private and business was given. Miller moved, Brown seconded, to approve the proposed Fee Policy for access to Merit. Carried.
 - c. School systems of Coldwater, Quincy and Bronson have approved \$1,558.00 each to support the library in becoming a full host Internet site.
 - d. MLA Ad Hoc Committee is drafting Internet policy for minors.
2. Miller moved, Berg seconded, to approve Blue Cross/Blue Shield contract proposed by the Branch Insurance Agency. Carried. Will continue same coverage at same cost in leaving County.
3. Building repairs:
 - a. Coordinating plans between Braman and Bracy are behind schedule.
 - b. Concrete work tabled.
4. Berg, Brown and Director Hutchins will work with the Friends of the Branch District Library to put together a campaign to promote financing for the library.
5. Board members to meet Wednesday, July 12, 9 a.m. for tour of branches.
6. Reports from central and branch liaisons:
 - a. Coldwater met May 8, 1995. Valuable old books are to be placed on consignment to sell. Others will be made available to interested patrons.
 - b. Bronson: Dinosaur display was great.
 - c. Quincy has a new Board member, Carol Ludlow. There were 160 people there during Home Tour. Summer reading program pet parade will be July 12.

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- d. Union Twp. still has questions on the Capital Outlay amounts. Capital Outlay reports and an expense list of total branch expenses are to be given to liaisons to give to their branch library and/or township. Union Twp. also wants Agenda and Minutes of BDLS Board meetings.
- e. Sherwood has the new carpeting in.

7. Director's report:

- a. Letter to Mr. Strong from SCORE in Kalamazoo thanking him for helping us get started with strategic planning.
- b. Mr. Grimshaw will forward us info from Professor McCarty, Glen Oaks, which might be of help to us.

(Director's report continued below)

8. Strategic planning:

- a. Jan Storrs met with us and agreed to be the Facilitator at no cost to us.
- b. Possible locations: Grahl Center, Shafer Distributing Center, Senior Center Building.
- c. Possible time: 7 - 9 p.m., Tuesday, Oct. 3, 1995, or Thursday, Oct. 12 or Tuesday, Oct. 17.
- d. Ashdown will bring flip chart and paper.
- e. Director Hutchins will do a list of people to invite and Board will finalize at next meeting.

7. Director's report continued:

- c. Bronson Rotary gave a great endorsement of Bruce Guy.
- d. Patrons in data base.
- e. There is no Secretary at Literacy Council and the Director's hours have been reduced to five weekly.
- f. Friends of the Library have a continuing book sale.
- g. Carpets cleaned and air conditioner checked; tree removed on west side.
- h. Bar coding is 60% done.
- i. Think about renewing books by computer.
- j. Miller moved, Brown seconded, to approve Linda Johnson taking her accrued hours as they can be scheduled with ending date 12-21-95.
- k. Net lenders status - need parity with our Interlibrary loans.
- l. MLA report on Michigan legislature.

Not on Agenda:

Miller moved, Ashdown seconded, to pay bills as presented on both blue sheets. Carried.

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NEW BUSINESS

1. Summer tour of library pending.
2. Tax revenues down even though SEV is up. How much from each town?
3. Miller moved, Unterkircher seconded, to adopt proposed policies: \$3.00 fine for losing book bar codes and forgiveness if fines are under \$20 when materials returned and the fines are over a year old. Carried. See attached.

EXTENDED PUBLIC COMMENTS

None.

ADJOURNMENT

Meeting adjourned at 6:20 p.m.

Submitted by:

Mary Hutchins

Carol Brown
BDLS Board Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one weeks' notice to the Branch District Library System. Individuals with disabilities requiring auxiliary aids or services should contact the Branch District Library System, 10 East Chicago St., Coldwater, MI 49036. 517-278-2341 FAX 517-279-7134.

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