

10 E. Chicago St.
Coldwater, MI 49036

BRANCH DISTRICT LIBRARY SYSTEM

BOARD MINUTES
APRIL 19, 1993
UNION TOWNSHIP LIBRARY
4:10 p.m.

PRESENT: Richard Sharland, Jeanne Berg, Vivian Slisher,
Martha Hamp, Tim Miller, Carol Brown,
Dee Knapp, Bill Stewart.

ABSENT: None.

AGENDA: Tim moved, Carol seconded, to accept Agenda after
removing "closed session" under Pending Business
#5. Approved.

MINUTES: Tim moved, Jeanne seconded, to accept Board
Minutes of March 15, 1993. Approved.

**BRIEF PUBLIC
COMMENTS:** None.

FINANCES:

- A. Carol moved, Tim seconded, to accept and
place on file the March, 1993, Financial
Statement. Approved.
- B. Operations Chart, 1st Quarter '93, noted.
- C. Tim moved, Jeanne seconded, to approve pay-
ment of Vouchers 3566-3639. Approved.
- D. Penal Fines Chart noted.

**PENDING
BUSINESS:**

- A. Reports from central and branch liasions:
 - 1. Coldwater - no report.
 - 2. Bronson - no quorum for meeting. Richard
and Dee had gone to township meeting to
discuss contract and the members were
very happy to have Dee on board as new
Director.
 - 3. Quincy - Story hour has 25 children.
There is an Earth Display at First Of
America Bank with library books.

continued -

FINAL DRAFT

4. Union. Richard and Dee were at township meeting and contract was signed - "the first". Talked about the fax number and getting a separate number for library.

B. Branch Service Contracts:

1. First contract with District has been signed by Union.
2. Richard and Dee met with two representatives from Bronson township and Bronson City Manager Jerry Hollister to field questions on contract. Will know by May 12.

- C. Our policy will be to add any bills to list of prepaid bills as long as they are on budget.

D. Director's report.

1. Brian Hodson from Dart & Rumsey, PC are in-house April 19 and 20, pulling from files what he needs for audit which is scheduled to be finished by April 30, '93.
2. The Exchange Club will honor volunteers during Volunteer Week. The staff volunteer dinner will be April 23. All this corresponds with National Library Week when overdue charges of patrons will be forgiven if they bring in a food item for needy Branch County families.
3. No report available on Headlee and equalization.
4. Per diem vouchers handed out to Board.
5. Martha, Carol and Jeanne are planning on going to the June 17, '93 trustee workshop in Cutlerville, MI.
6. Woodlands received grant for "de-duping" (cleaning duplications out of entire data base).

E. BDLHEA negotiations report:

1. Dee is pleased with Rick Fries as negotiator.

continued -

2. If lack of agreement, it is noted Mr. Fries can declare an "impasse" and the issue would go back to the Board and policy would be in effect.
3. Wage and benefit packages got good response.
4. Furthering communications with employees is the positive.

NEW BUSINESS:

None.

INFORMATIONAL ITEMS:

- A. Monthly Service Report for March, 1993, noted.
- B. Circulation less in whole system on the Quarterly Report.
- C. Tea for Dee, April 22, '93, 3:30-5:30.

EXTENDED PUBLIC COMMENTS:

None.

ADJOURNMENT:

Meeting adjourned 5:15 p.m.

Submitted by:

Carol Brown
Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one weeks' notice to the Branch District Library System. Individuals with disabilities requiring auxiliary aids or services should contact the Branch District Library System, 10 East Chicago St., Coldwater, MI 49036. 517-278-2341 FAX 517-279-7134.