

FINAL DRAFT 5/18/92

BRANCH DISTRICT LIBRARY
BOARD MINUTES
20 APRIL 1992
4:00 PM

WELCOME TO OUR NEW LIBRARIAN LIZ ROSENBLOOM

- I. **ROLL CALL**
PRESENT: Phyllis Rosenberg, Richard Sharland,
Carol Brown, Claire Heinonen, Tim
Miller, Greg Hager, Liz Rosenbloom,
Jeanne Berg(left 5:20), Bill
Stewart(came at 4:25, left 6:07)
ABSENT: Vivian Slisher
- II. **AGENDA:** Agenda approved
- III. **MINUTES:** Tim moved, Claire seconded, to
accept the March 16, 1992 Minutes
with correction. Approved.
- IV. **BRIEF PUBLIC COMMENTS:**
Meeting opened to Public comments.
None. Closed.
- V. **FINANCES:**
A.) Tim moved, Jeanne seconded, to accept the March
Financial Statement. Approved. Request for
Catherine to come explain the current Financial
Statement, specifically the funds invested.
B.) Operations Chart noted.
C.) Tim moved, Carol seconded, to approve Vouchers
2879 - 2929. Approved.
D.) Penal fines and projection noted.
- VI. **PENDING BUSINESS:**
A.) Reports from Branch Liaisons
1. Bronson - Phyllis and Richard are to meet
with Bronson Township.
2. Coldwater - Question on money transfer from
City to District.
3. Quincy - No board meeting this month
4. Union City - Modified hours, same amount
but closed Thursdays now. New used chairs.
Computer running. Burlington question -
Claire would like to "grandfather" the kids
(further discussion on this)

- B.) Committee Reports
 - 1. Finance - No report (meeting set for 5/5/92 4:00 PM.)
 - 2. Personnel (enclosures)
 - a. Petition from four Full-Time employees
 - b. Tim moved, Jeanne seconded, to accept Phyllis' recommendation (see attached Leave Benefits) Approved.
 - 3. Building - No report
 - a. Need to address air conditioner compressor in basement.
 - b. Pigeons are back.
- C.) Branch Affairs Committee - Tabled.
- D.) New Signs - Tabled until summer
- E.) Storage - Greg reported that Roosevelt School will be available for storage. Information coming.
- F.) Policy on Endowment Fund - Tabled until May
- G.) Directors Report
 - 1. Branch hours paid by BDLs are: Bronson 25 hours; Union City 25 hours; Quincy - haven't met to completely clarify (see G 8)
 - 2. Pre-employment physicals for all new employees by Prompt Care.
 - 3. Branch contracts tabled. Be it noted that Bronson Township doesn't want to contribute anything to their library now that the millage passed for the District.
 - 4. Automation Project - Greg reported that we have verbal agreement that David Burns will honor the original contract for which our attorney said Burns should be liable.
 - 5. Woodlands Delivery Contract has been received.
 - 6. Burlington Township - verbal contact states no interest in joining BDLs. The \$20.00 Non-Resident fee will take effect in July.
 - 7. Thank You notes from Catherine and Orville.
 - 8. Possible solution for Quincy hours may be to use money from Allen Penal fines.
 - 9. Service Report noted. Process of 6 month usage survey shows every area up!

VII.

NEW BUSINESS

- A.) Tim moved, Claire seconded, to approve a policy to pay budgeted expenses before approval so as not to incur carrying charges. Approved.

VIII.

EXTENDED PUBLIC COMMENT

- A.) Some employees not satisfied with vacation hours and full time definition.
- B.) Linda and Carole (Quincy & Bronson) have asked for mileage and one hour paid for Task Force meetings. Tabled to May.

IX.

ADJOURNMENT

Adjourned at 6:28 PM.

Respectfully Submitted,

Carol Brown 5/5/92

Carol Brown
Secretary