

FINAL DRAFT

BRANCH DISTRICT LIBRARY
BOARD MINUTES
16 September 1991
4:30 PM

- PRESENT:** Claire Heinonen, Vivian Slisher, Orville Maxson, Tim Miller, Carol Brown, Phyllis Rosenberg, and Richard Sharland. Bill Stewart arrived 4:45.
- ABSENT:** Terry MacDonald
- MINUTES:** A. Carol moved, Tim seconded, to approve the Minutes of August 19, 1991. Approved.
- FINANCES:** A. Tim moved, Vivian seconded, to accept the Financial Statement for August 1991. Approved.
- B. Operational Expenses Chart noted.
- C. Carol moved, Tim seconded, to pay Vouchers 2602 - 2624. Approved.
- D. Penal Fines Chart noted.
- E. Richard, Bill and Phyllis are appointed to a committee to meet with John Dean to discuss the County charges, specifically, the insurance charges. There has been some clarification of what the County will continue to do for us: handle retirement, the deferred compensation, workmans compensation, and Blue Cross. We need to see if it is financially advantageous to remain with the County.
- OLD BUSINESS:** A. Advisory Boards: Bronson: They are shifting through their insurance policies now that they are part of the District. It was noted that the District Library Authority is not responsible for whatever belongs to the City/Township. Coldwater: The Board is now meeting on a quarterly basis. Quincy: Librarian Shirley Tappenden is retiring and an Open House at the Library will be held. Applications for the new librarian have been narrowed to five. Union City: The new clerk is settled in.

- B. Analysis of Millage vote by Greg is very much appreciated. Bill moved, Vivian seconded, to acknowledge receipt of the letter from the Board of Canvassers. Approved.
- C. Review of By-Laws: Bill will make minor corrections to the By-Laws.
- D. Progress on Automation: Notice of the closure will be in the paper.
- E. Regarding the Rolling Stone Magazine complaint, Tim moved, Vivian seconded, to leave the magazines in the Young Adult Section. Approved.

NEW BUSINESS:

- A. 1992 Budget pending
- B. Carol moved, Tim seconded, to approve the Policy for Public Usage of Computers submitted by Greg. Approved.
- C. Tim moved, Claire seconded, to make a formal request to pay the County bill for the Millage Election in 1992. Approved.
- D. New policy on extended employee hours: Tabled.

INFORMATION ITEMS:

Noted

- A. Friends: David Small, a well-known childrens' author is coming in October.
- B. Trustee Workshop July 26: Reported to be very worthwhile.
- C. \$ 44.00 in reserve change and a bank envelope containing same was recently missing. Location of money has been changed.
- D. Letter from the County Board of Commissioners was noted.
- E. Potluck recipes requested.

Adjourned, 6:10 PM

Submitted,
Carol Brown
Secretary